

RECORD OF PROCEEDINGS
Minutes of CADIZ VILLAGE COUNCIL Meeting
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The Cadiz Village Council met December 17, 2020 at the EMS building for regular session at 7:00 PM. Attending were Terry Capers, Billy Hyde, Eric Miller, Dan Ossman, Clerk-Treasurer Amy Ossman, Mayor John Migliore, and Village Administrator Ted Andrzejewski. Solicitor Mastro joined the meeting via telephone; Councilmen Smith and Vermillion were absent due to basketball games.

Mayor Migliore called the meeting to order with the Pledge of Allegiance.

Mayor Migliore then requested motion to approve minutes from the December 3, 2020 regular council meeting; motion from Councilman Capers with second from Councilman Hyde; vote all ayes with Councilman Hyde abstaining.

Councilman Capers motioned to go into Executive Session for personnel with second from Councilman Miller; vote all ayes. Members returned with no action taken.

~AGENDA~

Administrator's Report: Mr. Andrzejewski gave his report as follows:

1. New Water/Sewer billing system moving along well; plan to start billing in January.
2. Received 95 new water meters; continue to replace old meters
3. Conference call with CT Consultants and Kirk Brothers to discuss Water Plant improvements. Completion still scheduled for December 2021.
4. Work continues on 2021 budget

Councilman Miller motioned to approve the Administrator's report; second from Councilman Hyde and vote all ayes.

Police: Next meeting January 18 at 10:00.

Emergency Services: Councilman Capers reported next meeting January 19.

Property: N/A

Lights: Councilman Ossman reported a light problem at corner of W. Warren and Jamison. Councilman Hyde commented on the lights by the Visitor's Center as well, which is an ongoing problem. Councilman Capers added that D&E Electric had looked into this, and Hyde offered to see what he could do.

Streets: Comments on what a great job the department has done with the recent heavy snowfall.

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Finance: Councilman Capers reported next meeting to be January 21, 2021 at 6:30 PM. Village Admin commented on what was being done regarding balancing the budget as follows:

1. Income Tax \$1,350,000 based on \$600,000 first half of year + \$750,000 second half. Last 2 years income tax budget was \$1,500,000.
2. Savings upon Assistant Clerk Treasurer retirement in March. Will move that to a Part-time position
3. Reduce Police department expenses by \$15,000. All department budgets were cut as we did line by line adjustment and reductions.
4. Total large General Fund item expense reduction is \$122,800.
5. No overtime except in emergency situations; large purchases delayed until second half of next year. Day to day needs will continue; budget monitoring every month and after every quarter.
6. Exact budget deficit will not be known until first part of 2021. Closing 2 CD's with proceeds put into General fund. Deficit approximately \$300,000 with CD amount being \$265,000.

Clerk Ossman added that she pulled the debt payment for the Street Sweeper for \$55K, which has been taken out of General Fund, and questioned Solicitor Mastros as to whether or not we needed an ordinance to have it taken from the Equipment Fund instead. Mastros responded that this was a good idea so as to have a good audit trail, and that he will draft an ordinance. Ossman went on to say that she purchased Chromebooks and chairs with COVID funds, and also that Superintendent Hennis was requesting to revamp their break room so they would be able to better social distance, and also to add an overhang on the rear of the building to house their equipment. Ossman said that she spoke with the Auditor's Office, and they concurred that the expenses could be taken from COVID funds, to which Mastros replied that this would have to be approved by council. She also added that there may be some funds leftover, and that she knew that we could donate the remaining monies, possibly to our Fire department. Village Admin asked if we could take our Police department salaries out of COVID funds retroactively, to which Mastros replied that he thought that would not be permitted, as their job duties were not substantially related to fighting the COVID issue. Ossman went on to inform members that we have purchased supplies for all departments so far, and if there was anything else needed, she would get it ordered. Sewer Superintendent Carter spoke from the audience, saying that UV lights or Air Purifiers could be purchased, and also that possibly the leftover money be given to employees, as that was being done in other towns.

Mayor Migliore reviewed what all funds went into the General Fund, other than the Income Tax. Councilman Capers reiterated that the General Fund is approximately 90% income tax.

Cemetery: Councilman Ossman reported next meeting to be December 30.

Youth & Recreation: Clerk Ossman commented that we could possibly receive \$140K for the Park stage.

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Water/Sewer: Councilman Capers reviewed several points previously made in the Village Admin report.

Employee Relations: Councilman Miller reported next meeting to be January 18 at 6:00. He then asked Solicitor Mastros if employees could transfer their sick time to another employee, to which Mastros replied yes, we would have to have an ordinance to do so. Miller then made his request in the form of a motion, with second from Councilman Ossman; vote all ayes. Village Admin added that as a safeguard, the transfer of hours would be contingent on his or the Mayor's approval. Miller also questioned the status of the approval of the 40-hour vacation carryover, to which Ossman replied that the ordinance is on the agenda to be approved this evening.

CIC: N/A

Old Business: Mayor Migliore once again requested a meeting with Solicitor Mastros for the issue at the Fairgrounds.

New Business: Mayor Migliore reported that there will be a Public Meeting regarding the Lincoln Avenue Sidewalk Grant from OMEGA via ZOOM, on January 19 at 1:00 PM.

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Claims Ordinance 2020-24

Councilman Capers motion to pay Claims Ordinance 2020-24 with second from Councilman Hyde; vote all ayes.

**Ordinance 2020-15
3rd Reading**

**AN ORDINANCE ESTABLISHING A FOUR-WAY STOP AT THE
INTERSECTION OF SOUTH OHIO STREET AND SOUTH STREET**

Councilman Capers motioned to adopt Ordinance 2020-15 with second from Councilman Miller and vote all ayes.

**Ordinance 2020-16
3rd Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-
TREASURER TO ENTER INTO AN AGREEMENT WITH THE
HARRISON COUNTY PUBLIC DEFENDER COMMISSION FOR
PAYMENT OF THE SAME FOR REPRESENTATION OF INDIGENT
CITIZENS WITHIN THE VILLAGE OF CADIZ**

Councilman Miller motioned to adopt Ordinance 2020-16 with second from Councilman Ossman and vote all ayes.

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**Ordinance 2020-17
3rd Reading**

**AN ORDINANCE PROVIDING FOR THE SCHEDULING OF EMPLOYEE
HOLIDAYS FOR THE CALENDAR YEAR 2021**

Councilman Capers motioned to adopt Ordinance 2020-17 with second from Councilman Miller and vote all ayes.

**Ordinance 2020-18
3rd Reading**

**AN ORDINANCE ESTABLISHING HOUSE NUMBERS FOR CERTAIN
RESIDENCES AND BUSINESSES WITHIN THE VILLAGE
CORPORATION LIMITS FOR YEAR 2020**

Councilman Ossman motioned to adopt Ordinance 2020-18 with second from Councilman Hyde and vote all ayes.

**Ordinance 2020-19
3rd Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-
TREASURER TO ENTER INTO AN AGREEMENT FOR MEDICAL,
DENTAL, VISION AND LIFE INSURANCE**

Councilman Hyde motioned to adopt Ordinance 2020-19 with second from Councilman Miller and vote all ayes.

**Ordinance 2020-20
3rd Reading**

**AN ORDINANCE PROVIDING FOR THE DEFINITION OF EMPLOYEE
PAY PERIODS FOR THE CALENDAR YEAR 2021**

Councilman Miller motioned to adopt Ordinance 2020-20 with second from Councilman Hyde and vote all ayes.

Councilman Capers questioned if next Ordinance 2020-21 needed to be in the form of emergency, and also to waive the 30-day grace period after reading. Solicitor Mastros answered that this is not possibly this evening, as there are only 4 council members present. Capers then suggested to table the ordinance until the December 28 meeting; second from Councilman Ossman with vote of all ayes.

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**Ordinance 2020-21 (TABLED)
3rd Reading**

AN ORDINANCE AUTHORIZING THE CARRYOVER OF A MAXIMUM OF 40 HOURS VACATION FROM YEAR TO YEAR

**Ordinance 2020-22
3rd Reading**

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER OF THE VILLAGE OF CADIZ, OHIO TO ENTER INTO A CONTRACT WITH THE HARRISON COUNTY PROSECUTING ATTORNEY'S OFFICE FOR LEGAL SERVICES AS POLICE PROSECUTOR DURING CALENDAR YEAR 2021

Councilman Miller motioned to adopt Ordinance 2020-22 with second from Councilman Ossman and vote all ayes.

**Ordinance 2020-24
2nd Reading**

AN ORDINANCE DESIGNATING LONGEVITY PAY TO BE PAID AT THE END OF THE CALENDAR YEAR OR IN JANUARY OF THE FOLLOWING YEAR

Clerk Ossman added that Ordinance 2020-24 will also need to be made into an emergency ordinance for the next meeting.

**Ordinance 2020-25
2nd Reading**

AN ORDINANCE AUTHORIZING THE CLERK-TREASURER TO PREPARE THE VILLAGES TEMPORARY APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021

**Ordinance 2020-27
2nd Reading**

AN ORDINANCE GRANTING APPROVAL AND CONSENT TO THE OHIO DEPARTMENT OF TRANSPORTATION AUTHORITY TO APPLY MAINTAIN AND REPAIR STANDARD LONGITUDINAL PAVEMENT MARKINGS AND ERECT REGULATORY AND WARNING SIGNS ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATE LIMITS AND GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO REMOVE SNOW AND ICE AND USE SNOW

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**Ordinance 2020-27
2nd Reading (cont'd)**

AND ICE MATERIAL ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATE LIMITS AND GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO PERFORM MAINTENANCE AND/OR REPAIR STATE HIGHWAYS INSIDE THE VILLAGE CORPORATION

**Ordinance 2020-29
1st Reading**

AN ORDINANCE ESTABLISHING THE PARTICULAR HEALTH INSURANCE PROGRAM FOR VILLAGE EMPLOYEES FOR THE YEAR 2021

(Councilman Capers commented that some of the verbiage needed to be changed on this ordinance, as the 2% per pay needed to be changed as there are some months that have 3 pays; this can be amended at next meeting.)

Resolution 2020-09

A RESOLUTION OF INTENT TO APPROPRIATE AN EASEMENT OF A PERMANENT INTEREST AND/OR A TEMPORARY EASEMENT TO PROPERTY OWNERS OWNED BY VARIOUS INDIVIDUALS, COMPANIES, CORPORATIONS, ASSOCIATIONS, OR CORPORATIONS WITHIN THE VILLAGE

Councilman Capers motioned to adopt Resolution 2020-09 with second from Councilman Hyde and vote all ayes.

**Ordinance 2020-31
1st Reading**

AN ORDINANCE RESCINDING ORDINANCE 2017-07 AND ESTABLISHING RATES FOR RENTALS AT SALLY BUFFALO PARK FOR THE YEARS 2021 AND 2022

Public Comment: N/A

Adjournment

MERRY CHRISTMAS !!!

End of Year Meeting

December 28, 2020 @ 5:30 PM

(Need 5 councilmen for the meeting/please attend)

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APPROVED: _____
John Migliore, Mayor

ATTEST: _____
Amy Ossman, Clerk-Treasurer

(DIGITAL COPY OF MEETING ON FILE)