

**RECORD OF PROCEEDINGS**  
***Minutes of CADIZ VILLAGE COUNCIL Meeting***  
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The Cadiz Village Council met December 15, 2016 in regular session at 7:00 pm in Council chambers. Attending were Council members: Terry Capers, Thomas Crawshaw, Jim Drexler, Mike McPeak, Dan Ossman, Mayor Ken Zitko, Clerk Assistant Debbie Meadows, Village Administrator Charley Bowman, and Solicitor Mastros. Clerk –Treasurer Ossman was absent due to illness.

Mayor Zitko called the December 15, 2016 Council meeting to order, opening with the Pledge of Allegiance to the flag.

**APPROVAL OF MINUTES:** Mayor Zitko asked for approval of the minutes of the December 1, 2016 Council meeting. Motion to approve minutes by Councilman McPeak; second from Councilman Drexler. Vote all ayes with Councilman Capers abstaining.

**AGENDA**

Mayor Zitko introduced Mr. Bob Allen from E. L. Robinson who was attending this evening's council meeting to give an update on the Village's Wastewater System Improvement projects. Mr. Allen provided members with a status report, submitted in multiple sections, which provided an update for each of the wastewater system improvement activities. The report consisted of the following projects:

- Project I: North Trunk Collection System High Priority + Project Timeline
- Project II: Storm Water Cross Connection
- Project III: Collection system Improvements + Timeline
- Project IV: Illegal Wastewater Connections
- Project V: Wastewater Treatment Plant Replacement + Timeline

Mr. Allen gave a brief summary regarding each project, with a question/answer period at the conclusion. Mayor Zitko thanked Mr. Allen for attending, and for all his help and expertise regarding the Village wastewater system.

Next on the agenda were Mr. Mark Kowalski from Harrison Hills School District, who brought with him Mr. Kevin Buettner and Ms. Jeanette Wierzbecki (OMEGA), who attended this meeting to obtain a pledge of support for the Harrison Hills Schools Safe routes to School Program and School Travel Plan. Mr. Kowalski provided members with a hand-out for the plan, outlining the following points:

1. Our school
2. Our SRTS Vision
3. Current student travel
4. Key issues impacting safe walking/bicycling to school
5. Recommended SRTS countermeasures
6. Public Input
7. Final plan

Mr. Kowalski and Mr. Buettner both explained the hand-out, briefly touching on each section, and Ms. Wierzbecki explained the role of OMEGA in the project. Mr. Buettner then requested council give a pledge of support for the plan itself, and moving forward, a resolution to obtain a grant from OMEGA. Councilman Drexler then made the motion to pledge a letter of support the school project, with second from Councilman Crawshaw; vote of all ayes. Mr. Kowalski thanked members for their audience, and also gave a "shout-out" to the Street department for always helping out at the school. Mayor Zitko thanked all of them for attending, and also thanked Ms. Wierzbecki for being an ally to the Village, and for standing up for us.

**COMMITTEE REPORTS**

**Administrator:** Mr. Bowman then took the floor and gave a summary of his monthly report as follows:

1. Webb Avenue Water Line Replacement
2. Water Distribution System Study
3. 2017 Budget/Ordinance #2016-70 (Recommendation to remove)
4. Uptown sweeping/Street department shift change

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It was decided to post signs in the uptown area regarding a sweeping schedule which will be published in the local paper. With no further questions, a motion to approve the Administrator's report from Councilman McPeak, second from Councilman Crawshaw; vote all ayes.

**Police:** Councilman Crawshaw called members attention to the November Police report included in packets. Report consisted of 140 complaints/calls, 32 citations, 7 accident reports, 9 incarcerated arrests, and a total of 5 K9 interactions. Crawshaw went on to explain that due to an increase in criminal activity, Chief McCann was requesting to change the job description of sergeant, and to split the position into 2. This would entail keeping Sgt. Howell as the Patrol Sergeant, and adopting a job description for a detective sergeant. McCann plans on having Ron Carter fill that position, since he is currently conducting the majority of criminal investigations. This request would also authorize all officers to forward any criminal investigations over to Sgt. Carter. There will be no salary change regarding this position. Councilman Crawshaw then made motion to authorize the move, with second from Councilman McPeak; vote of all ayes. Mr. Bowman added that he would have the proper paperwork ready for the January meeting.

**Emergency Services:** Councilman Capers reported that the Fire department was still selling Christmas trees, and that the next meeting would be on December 21.0

**Property:** Councilman Ossman offered his thanks to the Street department for taking care of the sidewalks. He also requested starting a priority list for taking care of abandoned/unkempt properties.

**Lights:** No report

**Streets:** No report

**Finance:** Councilman Drexler reported a finance committee meeting for December 28 at noon.

**Cemetery:** Councilman Drexler reported that his term on the Cemetery Board will end this month. Starting January 1 there would be 2 township trustees, and 1 councilman, which would be Councilman McPeak. Drexler explained that this is a 3-year cycle, and every cycle changes back to 2 council members and 1 trustee. Mayor Zitko thanked him for serving on the board.

**Employee Relations:** No report

**Youth & Recreation:** No report

**Old Business:** Councilman Capers requested a Village Administrator selection committee meeting on December 29, being held before the Special Council meeting at noon. He asked that current administrator Bowman be able to attend. Councilman Crawshaw commented that he was not sure if he would be in attendance, due to his work schedule, but that he would keep everyone apprised of his availability.

**New Business:** None

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**Claims Ordinance 2016-24**

Councilman Drexler made the motion to approve Claims Ordinance 2016-24 with second from Councilman McPeak. All in favor.

**Ordinance #2016-60  
3<sup>rd</sup> Reading**

**AN ORDINANCE AMENDING ORDINANCE #2015-40 TO ADD 1 ADDITIONAL PAY PERIOD (2016-27) TO THE CALENDAR YEAR 2016**

Councilman Drexler made motion to adopt Ordinance 2016-60, with second from Councilman Crawshaw; vote all ayes.

**Ordinance #2016-61  
3<sup>rd</sup> Reading**

**AN ORDINANCE ESTABLISHING PAY SCALES FOR EMPLOYEES OF THE VILLAGE OF CADIZ FOR THE CALENDAR YEAR 2017**

Councilman McPeak made motion to adopt Ordinance 2016-61, with second from Councilman Ossman; vote all ayes.

**Ordinance #2016-62  
3<sup>rd</sup> Reading**

**AN ORDINANCE PROVIDING FOR THE DEFINITION OF EMPLOYEE PAY PERIODS FOR THE CALENDAR YEAR 2017**

Councilman Capers made motion to adopt Ordinance 2016-62, with second from Councilman Drexler; vote all ayes.

**Ordinance #2016-63  
3<sup>rd</sup> Reading**

**AN ORDINANCE PROVIDING THE SCHEDULING OF EMPLOYEE HOLIDAYS FOR THE CALENDAR YEAR 2017**

Councilman Crawshaw made motion to adopt Ordinance 2016-63, with second from Councilman McPeak; vote all ayes.

**Ordinance #2016-64  
3<sup>rd</sup> Reading**

**AN ORDINANCE ESTABLISHING HOUSE NUMBERS FOR CERTAIN RESIDENTS WITHIN THE VILLAGE CORPORATION LIMITS FOR THE YEAR 2016**

Councilman Capers made motion to adopt Ordinance 2016-64, with second from Councilman McPeak; vote all ayes.

