

**RECORD OF PROCEEDINGS**  
***Minutes of CADIZ VILLAGE COUNCIL Meeting***  
**December 7, 2017    PAGE 1 of 7**

The Cadiz Village Council met December 7, 2017 in regular session at 7:00 PM in Council chambers. Attending were Council members: Terry Capers, Thomas Crawshaw, Jim Drexler, Mike McPeak, Dan Ossman, Mayor Ken Zitko, Clerk-Treasurer Amy Ossman, Village Administrator Charley Bowman and Solicitor Costa Mastros. Councilman Sickie absent due to work scheduling.

Mayor Zitko brought the December 7, 2017 Council meeting to order, opening with the Pledge of Allegiance to the flag.

**APPROVAL OF MINUTES:** Mayor Zitko asked for approval of the minutes of the November 16, 2017 council meeting. Councilman Drexler moved to approve the minutes of the November 16, 2017 Council meeting, with Councilman McPeak seconding and vote all ayes.

**COMMITTEE REPORTS**

**Police:** Councilman Crawshaw called members attention to Chief McCann's report as follows: 102 complaints, 30 citations issued, 5 accident reports, and 6 incarcerated arrests. The K9 report included 1 indication sniff, 1 track, and 1 assist to another agency. 2 lights reported to AEP as well. Crawshaw inquired about the status of increasing fines, and suggested holding a Police committee meeting in January.

**Emergency Services:** Councilman Capers reported a meeting was held, with a Christmas party that was enjoyed by all. Election of officers included the re-election of Chief Leonard Merryman, and Assistant Chief John Vermillion. Next meeting will be December 20 at 7:30 PM.

**Property:** Councilman Ossman reported the trailer which had been in question for quite some time had finally been taken down.

**Lights:** No report

**Streets:** No report

**Finance:** Councilman Drexler reported a meeting had been held prior to council with major discussion regarding upcoming expenses for 2018. Councilman Crawshaw stated that his father (former Councilman Curt Crawshaw) had received a call from Josh Mandell/Ohio State Treasurer regarding online public records program. Clerk-Treasurer Ossman added that she had spoken with them, and is planning on looking into the program this coming summer.

**Cemetery:** Councilman McPeak reported a meeting held prior, in which raises were discussed and voted to award the Sexton wage at .50/hour, and Cemetery clerk at 4%. A new truck had also been approved, which will be a ¾ ton pickup with plow package up to \$35,000.

**Employee Relations:** No report

**Youth & Recreation:** Councilman Crawshaw reported a meeting had been held, with a date for Night at the Races scheduled for March 24 at the Lodge. There was also discussion regarding the hood vents for the kitchen stoves involving the CIC. Next meeting scheduled for January 30. Councilman McPeak added that the Christmas Parade was well done and appreciated.

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**Administrator:** Village Administrator Charley Bowman reported as follows: (See attached)

1. Uptown Parking Lot
2. Microcystins (HAB) Readings
3. Street Paving & Water Line Project
4. Water Projects (Bid opening on December 13)
5. Water Meter Replacement (Meeting with Software Solutions + Core & Main)
6. Building Demos
7. West Warren Street

After some discussion, motion to approve report by Councilman Crawshaw, with second from Councilman Drexler; vote all ayes.

At this point, Councilman Crawshaw made motion to go into Executive Session to discuss property and personnel; second from Councilman McPeak with vote all ayes. Newly elected councilmen Smith and Vermillion were invited as well. Members returned with no action taken.

**Old Business:** No report

**New Business:** No report

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**Claims Ordinance 2017-23**

Councilman McPeak made motion to approve Claims Ordinance #2017-23 with second from Councilman Ossman; vote all ayes with Councilman Crawshaw abstaining.

**Ordinance #2017-45  
3<sup>rd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH THE HARRISON COUNTY PUBLIC DEFENDER COMMISSION FOR PAYMENT OF THE SAME FOR REPRESENTATION OF INDIGENT CITIZENS WITH THE VILLAGE OF CADIZ**

Councilman McPeak made motion to adopt Ordinance #2017-45, with second from Councilman Drexler and vote all ayes.

**Ordinance #2017-50  
3<sup>rd</sup> Reading**

**SUPPLEMENTAL APPROPRIATION ORDINANCE, AMENDING ORDINANCE 2016-71 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2017 AND AWARD OF CONTRACT TO FERRIS CHEVROLET-BUICK-CADILLAC-TOYOTA**

Councilman Capers made motion to adopt Ordinance #2017-50, with second from Councilman McPeak and vote all ayes.

**Ordinance #2017-51  
3<sup>rd</sup> Reading**

**AN ORDINANCE PROVIDING FOR THE EMPLOYMENT OF THE VILLAGE CIVIL  
LAW DIRECTOR**

Councilman Crawshaw made motion to adopt Ordinance #2017-51, with second from Councilman Ossman and vote all ayes.

**Ordinance #2017-52  
2<sup>nd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER OF THE  
VILLAGE OF CADIZ, OHIO TO ENTER INTO A CONTRACT WITH THE  
HARRISON COUNTY PROSECUTING ATTORNEY'S OFFICE FOR LEGAL  
SERVICES AS POLICE PROSECUTOR DURING CALENDAR YEAR 2018**

**Ordinance #2017-53  
2<sup>nd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER TO  
ENTER INTO AN AGREEMENT FOR MEDICAL, DENTAL, VISION AND LIFE  
INSURANCE**

**Ordinance #2017-54  
2<sup>nd</sup> Reading**

**AN ORDINANCE AMENDING THE MEMBERSHIP SECTION OF THE BY-LAWS OF  
THE SALLY BUFFALO PARK BOARD**

**Ordinance #2017-55  
2<sup>nd</sup> Reading**

**AN ORDINANCE PROVIDING FOR THE DEFINITION OF EMPLOYEE PAY  
PERIODS FOR THE CALENDAR YEAR 2018**

**Ordinance #2017-56  
1<sup>st</sup> Reading**

**AN ORDINANCE PROVIDING THE SCHEDULING OF EMPLOYEE HOLIDAYS FOR  
THE CALENDAR YEAR 2018**

Councilman Drexler made motion to rescind Ordinance 2017-56 and to replace with new ordinance #2017-62 for adoption later in the meeting. Motion seconded by Councilman Crawshaw with vote all ayes.

**Ordinance #2017-57  
2<sup>nd</sup> Reading**

**AN ORDINANCE ESTABLISHING HOUSE NUMBERS FOR CERTAIN RESIDENCES AND BUSINESSES WITHIN THE VILLAGE CORPORATION LIMITS FOR THE YEAR 2017**

**Ordinance #2017-58  
2<sup>nd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO CONTRACT WITH MANNIK SMITH GOUP ENGINEERING FOR GENERAL ENGINEERING SERVICES**

**Ordinance #2017-59  
2<sup>nd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH MR. CHARLEY BOWMAN AS THE VILLAGE ADMINISTRATOR FOR THE VILLAGE OF CADIZ FOR A CONTRACT TERM OF TWO YEARS**

**Ordinance #2017-60  
2<sup>nd</sup> Reading**

**AN ORDINANCE REZONING 144 WEST SPRING STREET FROM C-1 COMMERCIAL TO R-1 SINGLE FAMILY RESIDENTIAL**

**Ordinance #2017-61  
3<sup>rd</sup> Reading**

**AN ORDINANCE REPEALING ORDINANCE 2016-11, ADJUSTING THE WATER OPERATING BASE RATE TO REFLECT MONTHLY WATER BILLING**

**Councilman Drexler moved to amend Ordinance #2017-61 as follows:**

- 1. *The Title of the Ordinance shall be amended and now read:*  
AN ORDINANCE REPEALING ORDINANCE 2016-11, ORDINANCE 2006-13, ORDINANCE 2015-35 (SECTION 3 ONLY) AND ADJUSTING THE WATER OPERATING BASE RATE TO REFLECT MONTHLY WATER BILLING**
- 2. Section 2 shall now read that Ord. #2016-11 is hereby repealed**
- 3. Section 3 shall now read that Ord. #2016-13 is hereby repealed**
- 4. Section 4 shall now read Ord. #2015-35 (Section 3 only) is hereby repealed**
- 5. And Section 5 shall be the newly established base rate**

Solicitor Mastros interjected that during the interim period between the 1<sup>st</sup> and 2<sup>nd</sup> reading, he and Administrator Bowman found that there had been some conflicting ordinances that were already passed. Arrangements were then made to clean up the ordinances so that there was no conflict.

Councilman Crawshaw seconded the amendment with vote of all ayes.

**Ordinance #2017-62  
1<sup>st</sup> Reading**

**AN ORDINANCE AMENDING EMPLOYEE HANDBOOK SECTIONS 5.8; HOURS OF WORK, 6.1 HOLIDAYS; 6.2 PERSONAL DAYS, AND 6.3 VACATION**

**Ordinance #2017-63  
1<sup>st</sup> Reading**

**SUPPLEMENTAL APPROPRIATION AMENDING ORDINANCE 2016-71 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2017 AND DECLARING AN EMERGENCY**

Clerk-Treasurer Ossman explained that this reading was in error as ordinance was doubled. Councilman Crawshaw made motion to rescind Ordinance 2017-63, with second from Councilman McPeak and vote all ayes.

**Ordinance #2017-64  
1<sup>st</sup> Reading**

**SUPPLEMENTAL APPROPRIATION ORDINANCE AMENDING ORDINANCE 2016-71 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2017 AND AWARD OF CONTRACT OT RK LANDSCAPE DESIGNS AND CONSTRUCTION, LLC., AND DECLARING AN EMERGENCY**

Councilman Crawshaw made motion to table Ordinance 2017-64 at this time; second from Councilman Capers and vote all ayes.

**Ordinance #2017-65  
1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading/Emergency**

**SUPPLEMENTAL APPROPRIATION ORDINANCE VARIOUS FUNDS, AMENDING ORDINANCE 2016-71 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2017 FOR THE GENERAL FUND #1000, TO MEET OBLICATIONS THRU YEAR END AND DECLARING AN EMERGENCY**

Councilman Drexler made motion to suspend the rules and have the 2<sup>nd</sup> and 3<sup>rd</sup> reading of Ordinance 2017-65 for the preservation and protection of the health, safety and welfare of the citizens of the Village of Cadiz; motion seconded by Councilman Crawshaw; vote all ayes.

**Ordinance #2017-65  
2<sup>nd</sup>, 3<sup>rd</sup> Reading**

**SUPPLEMENTAL APPROPRIATION ORDINANCE VARIOUS FUNDS, AMENDING ORDINANCE 2016-71 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2017 FOR THE GENERAL FUND #1000, TO MEET OBLICATIONS THRU YEAR END AND DECLARING AN EMERGENCY**

Motion to adopt Ordinance 2017-65 by Councilman Drexler; second from Councilman McPeak; vote all ayes.

**Ordinance #2017-66  
1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading/Emergency**

**SUPPLEMENTAL APPROPRIATION AMENDING ORDINANCE 2016-71 REVISING  
APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2017 AND  
DECLARING AN EMERGENCY**

Councilman Crawshaw made motion to suspend the rules and have the 2<sup>nd</sup> and 3<sup>rd</sup> reading of Ordinance 2017-66 for the preservation and protection of the health, safety and welfare of the citizens of the Village of Cadiz; motion seconded by Councilman McPeak; vote all ayes.

**Ordinance #2017-66  
2<sup>nd</sup>, 3<sup>rd</sup> Reading**

**SUPPLEMENTAL APPROPRIATION AMENDING ORDINANCE 2016-71 REVISING  
APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2017 AND  
DECLARING AN EMERGENCY**

Motion to adopt Ordinance 2017-66 by Councilman McPeak; second from Councilman Capers; vote all ayes.

**Ordinance #2017-67  
1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading/Emergency**

**SUPPLEMENTAL APPROPRIATION ORDINANCE VARIOUS FUNDS, AMENDING  
ORDINANCE 2016-71 REVISING APPROPRIATIONS FOR THE VILLAGE OF CAIDZ  
FOR FISCAL YEAR 2017 FOR VARIOUS FUNDS: WATER OPERATING AND  
STREET PAVING FUND AND DECLARING AN EMERGENCY**

Councilman Crawshaw made motion to suspend the rules and have the 2<sup>nd</sup> and 3<sup>rd</sup> reading of Ordinance 2017-67 for the preservation and protection of the health, safety and welfare of the citizens of the Village of Cadiz; motion seconded by Councilman McPeak; vote all ayes.

**Ordinance #2017-67  
2<sup>nd</sup>, 3<sup>rd</sup> Reading**

**SUPPLEMENTAL APPROPRIATION ORDINANCE VARIOUS FUNDS, AMENDING  
ORDINANCE 2016-71 REVISING APPROPRIATIONS FOR THE VILLAGE OF CAIDZ  
FOR FISCAL YEAR 2017 FOR VARIOUS FUNDS: WATER OPERATING AND  
STREET PAVING FUND AND DECLARING AN EMERGENCY**

Motion to adopt Ordinance 2017-67 by Councilman Drexler; second from Councilman McPeak; vote all ayes.

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**Public Comment:** No one appeared for public comment this evening

Administrator Bowman announced that the second presentation hearing of the new water rate increase will be held on Wednesday, December 13 at 7:00 PM at Wallace Lodge.

Mayor Zitko announced the following meetings:

- |                         |                             |
|-------------------------|-----------------------------|
| CIC                     | December 21, 2017 @ 6:00 PM |
| Public Hearing (Zoning) | December 21, 2017 @ 6:30 PM |
| Council                 | December 21, 2017 @ 7:00 PM |
| End of Year Meeting     | December 29, 2017 @ Noon    |

Meeting adjourned.

**APPROVED:** \_\_\_\_\_  
**Kenneth Zitko, Mayor**

**ATTEST:** \_\_\_\_\_  
**Amy Ossman, Clerk-Treasurer**

**DIGITAL COPY OF MEETING ON FILE**