

**RECORD OF PROCEEDINGS**  
***Minutes of CADIZ VILLAGE COUNCIL Meeting***  
**December 3, 2018    PAGE 1 of 5**

The Cadiz Village Council met December 3, 2018 in regular session at 7:00 PM in Council chambers. Attending were Council members: Terry Capers, Thomas Crawshaw, Mike McPeak, Dan Ossman, John Vermillion, Clerk Treasurer Amy Ossman, Solicitor Mastros, and Mayor Ken Zitko. Councilman Smith was absent due to another commitment.

Mayor Zitko brought the December 3, 2018 Council meeting to order, opening with the Pledge of Allegiance to the flag.

**APPROVAL OF MINUTES:** Mayor Zitko asked for approval of the minutes of the November 15, 2018 council meeting. Councilman McPeak moved to approve the minutes of the November 15, 2018 Council meeting, with Councilman Vermillion seconding; vote all ayes.

Councilman Crawshaw motioned to go into Executive session to discuss property and personnel with second from Councilman Capers; vote all ayes. Members returned with no action taken.

**AGENDA:** No one appeared on this evening's agenda.

**COMMITTEE REPORTS**

**Police:** Chief McCann had no report available but will have at next meeting. Gun raffle tickets are available; Shop with a Cop this coming Tuesday; Christmas Parade on Saturday, December 15 @ 6:00. New cruiser has been delivered.

**Emergency Services:** Councilman Capers thanked Fire and Police departments for all their help and input for the upcoming Christmas parade. Also next meeting to be held December 7.

**Property:** Councilman Ossman inquired if there could be gravel spread around the lot at Tractor Supply as it was in bad shape. Mayor Zitko concurred. Property committee meeting to be scheduled after first of year. Water/Sewer at 5:30 meeting scheduled for December 20 at 5:30.

**Lights:** No report

**Streets:** Councilman Vermillion reported that no bids had been received for towing, will re-advertise. Christmas decorations are up; all other jobs on hold because of the wet weather.

**RECORD OF PROCEEDINGS  
CADIZ VILLAGE COUNCIL  
December 3, 2018  
Page 2 of 5**

**Finance:** Councilman Capers reported a finance committee held earlier this evening. New health insurance was discussed; made motion to authorize Clerk to be open a new bank account for payments to Aultra and to be the signer; motion seconded by Councilman McPeak with vote all ayes. Capers also informed members that the Finance committee authorized Clerk Ossman to send a memo to all departments stating a boot allowance of up to \$150.00 will be once/yearly for full time employees; second from Councilman McPeak; vote all ayes. He also motioned for the memo to include wording that any new purchases for the remainder of 2018 need to be approved by the Clerk, with second by Councilman McPeak and vote all ayes. If there is an established PO with an available balance, it does not need prior approval.

**Cemetery:** No report

**Employee Relations:** No report

**Youth & Recreation:** Councilman Crawshaw reiterated the report on Christmas Parade; Christmas Card Lane at the Park has currently 31 cards; Santa at the Lodge was a big success. New hire Jim Skipper started employment last Monday. Snow People at the square has been a big hit; Chief McCann already has orders for next year.

**Old Business:** Councilman Capers stated a correction of Emergency Services meeting will be held December 19 at 7:30. Councilman Crawshaw informed council that a citizen had handed in a “Citizen Initiative” to the Clerk regarding marijuana law penalties. He went on to say that he thought if this (marijuana sales) came up for a vote, he was sure it would pass, and he thought we should look into it and decide what the Village wanted to do. This initiative was for possession, not resale. Discussion ensued regarding zoning, ordinances, etc. Solicitor Mastros recommended a committee be organized to look into this.

**New Business:** Mayor Zitko recommended that his choice for Village Administrator was Mr. Kevin Brooks. Solicitor Mastros will be drawing up a contract/ordinance which will be brought back for council approval in an emergency form at the December 20 council meeting.

Councilman McPeak stated that a letter had been included in packs regarding trees on personal properties. He thought that it was not up to the Village to trim these trees. Solicitor Mastros added that even if it was Village right of way, it was up to the property owner to maintain. Councilman Capers remarked that if this was a rental property, then it was up to the landlord, and it would be a legal issue that we do not want to get into.

.....

**Claims Ordinance 2018-23**

Councilman Capers motioned to pay the bills, with second from Councilman Crawshaw; vote all ayes.

**RECORD OF PROCEEDINGS  
CADIZ VILLAGE COUNCIL  
December 3, 2018  
Page 3 of 5**

**Ordinance 2018-66  
3<sup>rd</sup> Reading**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE VILLAGE  
ADMINISTRATOR TO ENTER INTO A WATER PURCHASE  
AGREEMENT WITH HARRISON COUNTY**

(Solicitor Mastros recommended to table Ordinance 2018-66 once more, as he was not totally sure we needed to do this.)

Councilman Vermillion motioned to table Ordinance 2018-66 as Solicitor Mastros recommended; second from Councilman Capers and vote all ayes.

**Ordinance 2018-70  
3<sup>rd</sup> Reading**

**AN ORDINANCE PROVIDING FOR THE SALE AND BIDDING OF THE  
WATER TOWER LOCATED IN THE INDUSTRIAL PARK**

Councilman McPeak motioned to adopt Ordinance 2018-70; second from Councilman Crawshaw and vote all ayes.

**Ordinance 2018-71  
3<sup>rd</sup> Reading**

**AN ORDINANCE AMENDING ORDINANCE 2017-12**

Councilman Crawshaw motioned to adopt Ordinance 2018-71; second from Councilman Ossman and vote all ayes.

**Ordinance 2018-72  
2<sup>nd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-  
TREASURER TO ENTER INTO AN AGREEMENT FOR MEDICAL,  
DENTAL, VISION AND LIFE INSURANCE**

**Ordinance 2018-73  
2<sup>nd</sup> Reading**

**AN ORDINANCE PROVIDING FOR THE DEFINITION OF EMPLOYEE  
PAY PERIODS FOR THE CALENDAR YEAR 2019**

**RECORD OF PROCEEDINGS  
CADIZ VILLAGE COUNCIL  
December 3, 2018  
Page 4 of 5**

**Ordinance 2018-74  
2<sup>nd</sup> Reading**

**AN ORDINANCE PROVIDING THE SCHEDULING OF EMPLOYEE HOLIDAYS FOR THE CALENDAR YEAR 2019**

**Ordinance 2018-75  
1<sup>st</sup> Reading**

**AN ORDINANCE AUTHORIZING THE CLERK-TREASURER TO PREPARE THE VILLAGE TEMPORARY APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019**

**Ordinance 2018-76  
2<sup>nd</sup> Reading**

**AN ORDINANCE ESTABLISHING HOUSE NUMBERS FOR CERTAIN RESIDENCES AND BUSINESSES WITHIN THE VILLAGE CORPORATION LIMITS FOR THE YEAR 2018**

**Ordinance 2018-77  
2<sup>nd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER OF THE VILLAGE OF CADIZ, OHIO TO ENTER INTO A CONTRACT WITH THE HARRISON COUNTY PROSECUTING ATTORNEY'S OFFICE FOR LEGAL SERVICES AS POLICE PROSECUTOR DURING CALENDAR YEAR 2019**

**Ordinance 2018-81  
1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading/Emergency**

**AN ORDINANCE AUTHORIZING PARTICIPATION AND RATIFYING PRIOR PARTICIPATION OF THE VILLAGE OF CADIZ, HARRISON COUNTY, OHIO WITH THE ARMY CORPS OF ENGINEERS, FOR THE DESIGN AND CONSTRUCTION OF THE CADIZ WASTEWATER SYSTEM IMPROVEMENTS PROJECT, AND AUTHORIZING THE VILLAGE ADMINISTRATOR OR THE MAYOR OF THE VILLAGE OF CADIZ AND OTHER VILLAGE OF CADIZ OFFICIALS, TO ACT FOR AND ON BEHALF OF THE VILLAGE OF CADIZ, IN EXECUTING, ACCEPTING, OR OTHERWISE APPROVING ALL DOCUMENTS, AGREEMENTS, INSTRUMENTS, OR OTHER NECESSARY PAPERS REQUIRED BY THE U.S. DEPARTMENT OF AGRICULTURE-RURAL DEVELOPMENT TO IMPLEMENT SAID PARTICIPATION IN THE PROJECT AND DECLARING AN EMERGENCY**

