

**RECORD OF PROCEEDINGS**  
***Minutes of CADIZ VILLAGE COUNCIL Meeting***  
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The Cadiz Village Council met November 17, 2016 in regular session at 7:00 pm in Council chambers. Attending were Council members: Thomas Crawshaw, Terry Capers, Jim Drexler, Larry Sickle, Mike McPeak, Dan Ossman, Mayor Ken Zitko, Clerk-Treasurer Amy Ossman, Solicitor Mastros and Village Administrator Charley Bowman.

Mayor Zitko called the November 17, 2016 Council meeting to order, opening with the Pledge of Allegiance to the flag.

**APPROVAL OF MINUTES:** Mayor Zitko asked for approval of the minutes of the November 3, 2016 Council meeting. Motion to approve minutes with corrections by Councilman McPeak; second from Councilman Sickle. Vote all ayes.

**AGENDA**

Mayor Zitko reported that the person who had requested to be on this evening's agenda will not be attending. He also reported a request for Tag Day for Harrison Central Junior High Basketball on Friday, November 18 from 4:00 – 6:00 PM. Motion to approve this request from Councilman Sickle and second by Councilman Drexler. Vote all ayes.

**COMMITTEE REPORTS:**

**Administrator:**

Mr. Bowman then took the floor with the Administrator's report, touching on the following items:

1. Sally Buffalo Park/Walking Path
2. New Trucks/Safety lights/lettering
3. Water Distribution system Study/RCAP
4. Request from Harrison Hills Schools/street names
5. POWER Grant/OMEGA/1.5 million

Councilman Sickle inquired as to if it would save money if we waited to do the waterlines/paving on Webb Avenue until the Spring. Mr. Bowman answered that he did not think so; we have a contract amount and cannot go outside of that amount.

Mayor Zitko asked for motion to approve the Administrator's report; so moved by Councilman Capers with second from Councilman Drexler; vote all ayes.

**Police:** No report

**Emergency Services:** Councilman Capers reported of a meeting held the night before. The newly purchased engine came in at a cost of \$450,000, and the Fire Department offered to bring it to Village council for them to view. It was outside waiting for viewing, and Mayor Zitko invited council to go and take a look. Capers also reported that they met with Marathon Fleet to set up some training. The Fire department will also be selling Christmas trees at the EMT Building starting November 27 from 6:00 – 8:00 PM at a cost of \$30 for any tree. This is to help defray the cost of the new fire truck. The next meeting is scheduled for December 7.

**Property:** Councilman Ossman once again requested information on the abandoned trailer. Mr Bowman answered that it was being addressed by the Police department. Ossman also expressed his approval of the demolition of the house on Muskingum Street, and then invited Mr. Ken Mason to discuss the uptown demolition project. Mr. Mason reported that they (RAZE) will be hauling topsoil in, spraying it, and providing for a small parking lot of about 8-10 spaces in the back. The project should be finished within the next 2 weeks. The only other issue left was the Bank building. The Finnical building had to be taken down as it was not structurally sound, and it was taken down with no problem. A manhole had been located that the Water/Sewer department had been looking for during the last 15 years which had been covered up by concrete on a ramp that went up behind the Coffelt building. Members agreed that this demolition had greatly improved the entire look of the uptown area.

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Councilman Crawshaw inquired if the fill being used for the project was from the leftover bricks, with Mason replying that it was, and that the basement concrete was cracked out in order for drainage, and this was brought up to about a foot below sidewalk level. Now the topsoil will be added, plus grass and straw. Crawshaw also asked if the Bank building wall is exposed, if a sealer or paint will have to be applied. Mason said that yes, they were speaking with different contractors to find out what needs to be done to get that taken care of. Mr. Crawshaw then asked what had happened with the light pole that had been taken out, with Mason explaining that the front of the pharmacy (Finnical) building had fallen during demolition, landing up against the post, stripping out the top. RAZE is going to take responsibility and replace the pole.

Mr. Ossman then offered his thanks to the CIC for all they've accomplished. Mr. Mason told members that a lot of the bricks that had to be removed were down on his property at North Ohio St.

Councilman Sickle added comments in regards to the sidewalk in front of Cadiz Insurance Agency that had been discussed at the last council meeting. Solicitor Mastros told Sickle that this was supposed to be on his agenda, but he had not gotten to it as of yet. Sickle replied that the part of the sidewalk in need of repair was on Village property, in front of the Village parking lot, and that we needed to take care of it. Mayor Zitko interjected, asking Mr. Bowman to have the Street department take a look at it in the coming week. Sickle added that we needed to ensure that other areas of the sidewalk are not disturbed.

**Lights:** Councilman Sickle reported 3 lights to AEP for repair

**Streets:** No report

**Finance:** Councilman Drexler reported that a Finance meeting was scheduled for December 1 at 6:00.

**Cemetery:** No report

**Employee Relations:** Councilman Drexler reported of a Wellness Program meeting for all full-time employees to be held November 21 at 11:00 AM. Clerk-Treasurer Ossman added that all employees had been notified.

**Youth & Recreation:** Councilman Crawshaw reported that all members had received copies of a "Chamber Winter Dinner" invitation, being held on December 6 at Capraro's in Hopedale. The "Business of the Year" will be revealed at the dinner, as well as a 50-50 Raffle and other activities. Also the annual Christmas Parade is scheduled for December 3, with a craft show at the Lodge. Crawshaw also inquired about the downspout running across the sidewalk beside the Sherriff's office that had been discussed last month. Mr. Bowman said it was on his list.

**Old Business:** Mayor Zitko informed reminded members that he was asked at a prior meeting to name a committee to search for a new Village Administrator. He has decided on Jim Drexler, Mike McPeak and Terry Capers, with council president Capers being the chairman. Clerk-Treasurer Ossman asked if he had chosen the Citizens to be on the committee. Mayor Zitko stated that we were not to that point yet.

**New Business:** None

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**Claims Ordinance 2016-22**

Councilman Drexler made the motion to approve Claims Ordinance 2016-22 with second from Councilman Crawshaw. All in favor.

**Ordinance #2016-54  
3<sup>rd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH THE HARRISON COUNTY PUBLIC DEFENDER COMMISSION FOR PAYMENT OF THE SAME FOR REPRESENTATION OF INDIGENT CITIZENS WITHIN THE VILLAGE OF CADIZ**

Councilman McPeak made the motion to approve Ordinance 2016-54, with second from Councilman Capers and all in favor.

**Ordinance #2016-60  
1<sup>st</sup> Reading**

**AN ORDINANCE AMENDING ORDINANCE #2015-40 TO ADD 1 ADDITIONAL PAY PERIOD (2016-27) TO THE CALENDAR YEAR 2016**

**Ordinance #2016-61  
1<sup>st</sup> Reading**

**AN ORDINANCE ESTABLISHING PAY SCALES FOR EMPLOYEES OF THE VILLAGE OF CADIZ FOR THE CALENDAR YEAR 2017**

**Ordinance #2016-62  
1<sup>st</sup> Reading**

**AN ORDINANCE PROVIDING FOR THE DEFINITION OF EMPLOYEE PAY PERIODS FOR THE CALENDAR YEAR 2017**

**Ordinance #2016-63  
1<sup>st</sup> Reading**

**AN ORDINANCE PROVIDING THE SCHEDULING OF EMPLOYEE HOLIDAYS FOR THE CALENDAR YEAR 2017**

**Ordinance #2016-64  
1<sup>st</sup> Reading**

**AN ORDINANCE ESTABLISHING HOUSE NUMBERS FOR CERTAIN RESIDENTS WITHIN THE VILLAGE CORPORATION LIMITS FOR THE YEAR 2016**

**Ordinance #2016-65  
1<sup>st</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER OF THE VILLAGE OF CADIZ, OHIO TO ENTER INTO A CONTRACT WITH THE HARRISON COUNTY PROSECUTING ATTORNEY'S OFFICE FOR LEGAL SERVICES AS POLICE PROSECUTOR DURING CALENDAR YEAR 2017**

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**Ordinance #2016-66  
1<sup>st</sup> Reading/Emergency**

**SUPPLEMENTAL APPROPRIATION ORDINANCE VARIOUS FUNDS, AMENDING ORDINANCE 2016-06 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2016 FOR VARIOUS FUNDS: GENERAL FUND #1000, WATER OPERATING FUND #5101, AND THE SEWER OPERATING FUND #5201 TO MEET OBLIGATIONS THRU YEAR END AND DECLARING AN EMERGENCY**

Councilman Capers made motion to suspend the rules and have the 2<sup>nd</sup> and 3<sup>rd</sup> reading of Ordinance #2016-66 for the preservation, safety, and welfare of the citizens of the Village of Cadiz; second from Councilman Sickle with a vote of all ayes.

**Ordinance #2016-66  
2<sup>nd</sup>, 3<sup>rd</sup> Reading**

**SUPPLEMENTAL APPROPRIATION ORDINANCE VARIOUS FUNDS, AMENDING ORDINANCE 2016-06 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2016 FOR VARIOUS FUNDS: GENERAL FUND #1000, WATER OPERATING FUND #5101, AND THE SEWER OPERATING FUND #5201 TO MEET OBLIGATIONS THRU YEAR END AND DECLARING AN EMERGENCY**

Councilman McPeak made motion to adopt Ordinance 2016-66 with second from Councilman Crawshaw and a vote of all ayes.

**Public Comment:** No one appeared for public comment for this evening's meeting.

Adjournment: Mayor Zitko announced the following meetings with no attendance issues reported.

Finance Meeting	December 1, 2016 @ 6:00 PM
Next regular Council meeting	December 1, 2016 @ 7:00 PM

Meeting adjourned.

**APPROVED:** \_\_\_\_\_  
**Kenneth Zitko, Mayor**

**ATTEST:** \_\_\_\_\_  
**Amy Ossman, Clerk-Treasurer**