

**RECORD OF PROCEEDINGS**  
***Minutes of CADIZ VILLAGE COUNCIL Meeting***  
**November 3, 2016 PAGE 1 of 5**

The Cadiz Village Council met November 3, 2016 in regular session at 7:00 pm in Council chambers. Attending were Council members: Thomas Crawshaw, Terry Capers, Jim Drexler, Larry Sickle, Mike McPeak, Dan Ossman, Mayor Ken Zitko, Clerk-Treasurer Amy Ossman, Solicitor Mastros and Village Administrator Charley Bowman.

Mayor Zitko called the November 3, 2016 Council meeting to order, opening with the Pledge of Allegiance to the flag.

**APPROVAL OF MINUTES:** Mayor Zitko asked for approval of the minutes of the October 20, 2016 Council meeting. Councilman Capers requested a correction of these minutes as to the Cemetery Committee report. Minutes showed that Councilman Capers was reporting but it should have been recorded as Councilman McPeak. Motion to approve minutes with corrections by Councilman McPeak; second from Councilman Crawshaw with Councilman Drexler abstaining. Vote all ayes.

**AGENDA**

Mayor Zitko introduced Bob Allen from E.L. Robinson who came to Council this evening with a monthly status report on the wastewater system improvement projects. He touched on all 5 projects that were left to be completed, plus requests from EPA, a project timeline, and cost estimates.

1. North Trunk Collection System High Priority Project + Timeline
2. North Trunk Collection System Inflow & Infiltration Removal
3. Storm Water Cross Connection + Timeline
4. Collection System Improvements + Timeline
5. Projects eligible for Principal Forgiveness in 2017
6. Illegal Wastewater Connections
7. Wastewater Treatment Plant Replacement

(Report was handed out to members; report also attached to minutes in Clerk's office)

Mr. Allen held a question/answer session, and told members that if they had any further items for discussion to please give him a call. Mayor Zitko thanked him for coming.

Mayor Zitko then announced that Ken Mason was to be on the agenda to give an update on the uptown demolition project but had to cancel. Mayor reiterated that the project was running smoothly, and that the CIC had a group coming in to determine if the façade of the Bank building was able to be refurbished.

**COMMITTEE REPORTS:**

**Administrator:**

Mr. Bowman then took the floor with the Administrator's report, touching on the following items:

1. Sally Buffalo Park – paving the Walking Trail, new roof on Lodge
2. Street Sweeper up and running
3. OEPA Findings and Orders
4. Administrator Search
5. Water Distribution System Study
6. 2017 Appropriations

Councilman McPeak questioned as to the timeline of the Webb St. project, with Bowman replying that there would be a construction meeting coming up, and would know more after that. Mayor Zitko requested motion to approve the Administrator's report; so moved by Councilman Crawshaw with second from Councilman McPeak; vote all ayes.

At this time Councilman Drexler made motion to go into Executive Session to discuss a property matter; second from Councilman Capers with vote of all ayes. Members returned with no action taken.

**RECORD OF PROCEEDINGS  
CADIZ VILLAGE COUNCIL  
November 3, 2016  
Page 2 of 5**

**Police:** Councilman Crawshaw called members attention to the Police report in their packs as follows: 122 complaints, 42 citations, 8 accidents, and 8 incarcerated arrests. The report also included 4 K9 indications with 1 assist. A Police committee meeting had been held at an earlier date, with no issues at hand. Trick or Treat went smoothly with no incidents.

**Emergency Services:** Councilman Capers reported the next meeting would be November 16<sup>th</sup> at 7:30.

**Property:** Councilman Ossman reported that the house on Muskingum scheduled for demolition had been started. He also reiterated on the trailer that had been discussed at earlier meetings, and that he had talked to someone regarding hauling it away. Councilman Crawshaw then spoke of the downspout going across the sidewalk right before the Sherriff’s office, saying that it is a major tripping hazard. He would like to see this taken care of, as it could be a huge problem, and hoped that we could work with that office to get it resolved. Ossman added that Greg Guthrie had looked at repairing the handrail on the building, and was going to give an estimate.

Councilman Sickle asked if the sidewalk in front of Cadiz Insurance Agency was going to get repaired. Mr. Bowman told him that property owners were responsible for sidewalk repair. Sickle replied that we put that sidewalk in as the Uptown Revitalization Project, with Bowman telling him that it didn’t matter. Sickle went on to say that “if” there would be a lawsuit, would we be liable for it? Also for the safety of the public, he thought it needed addressed, and wondered if something could be coordinated with the property owner for the betterment of the town.

**Lights:** Councilman Sickle reported 3 lights to AEP for repair

**Streets:** Councilman Sickle reported that Old Steubenville Pike needs graded, and wanted to send someone out there to see what could be done.

**Finance:** Councilman Drexler reported that a joint meeting of the Finance/Employee Relations committee had been held earlier regarding the administrator search. He told members that the Mayor was going to select a committee to set up guidelines and qualifications and once that was completed, advertisement would begin. Interviews would then start to take place, and this would most likely be 2 months away until that point was reached. Hopefully by spring, the process would be further along.

**Cemetery:** Councilman Drexler reported that a meeting had been held November 2 with a 3% raise being voted for the employees. The next meeting will be the beginning of December.

**Employee Relations:** Clerk Treasurer Ossman reported that Dennis Apple from BWC would be coming to do an Ergonomic Walk-Thru of all departments on November 10. The Village is are required to do this to help with our BWC rates .

**Youth & Recreation:** Councilman Crawshaw reiterated on some points that Administrator Bowman had touched on in his earlier report, such as the Lodge roof being done by Bill Marks, who had also put new gutters on the log schoolhouse. The next Park meeting will be November 29 at 6:00 in council chambers.

**Old Business:** No report

**New Business:** No report

.....

**Claims Ordinance 2016-21**

Councilman Drexler made the approve Claims Ordinance 2016-21 with second from Councilman McPeak. All in favor with Councilman Crawshaw abstaining.

**Ordinance #2016-48**  
**3<sup>rd</sup> Reading**

**AN ORDINANCE FORMALIZING THE PROCEDURE FOR PUBLIC PARTICIPATION AT CADIZ VILLAGE COUNCIL MEETINGS**

Councilman Drexler moved to adopt Ordinance 2016-48 with second from Councilman Crawshaw; vote all ayes.

**Ordinance #2016-49**  
**3<sup>rd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH THE CADIZ CIC, THE HARRISON HILLS SCHOOL DISTRICT AND LIGGETT ENTERPRISES, LTD**

Councilman Sickle moved to adopt Ordinance 2016-49 with second from Councilman McPeak; vote all ayes.

**Ordinance #2016-54**  
**2<sup>nd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH THE HARRISON COUNTY PUBLIC DEFENDER COMMISSION FOR PAYMENT OF THE SAME FOR REPRESENTATION OF INDIGENT CITIZENS WITHIN THE VILLAGE OF CADIZ**

**Ordinance #2016-57**  
**1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading/Emergency**

**AN ORDINANCE INCREASING THE APPROPRIATION IN THE CADIZ CIC (FUND #9901) FOR PAYMENT OF THE DEMOLITION OF THE CUSTER HOTEL AND THEATER AND DECLARDING AN EMERGENCY**

Councilman Drexler moved to suspend the rules and have the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance #2016-57 for the preservation and safety of the citizens of the Village of Cadiz; second from Councilman Ossman; vote all ayes.

**Ordinance #2016-57**  
**2<sup>nd</sup>, 3<sup>rd</sup> Reading**

**AN ORDINANCE INCREASING THE APPROPRIATION IN THE CADIZ CIC (FUND #9901) FOR PAYMENT OF THE DEMOLITION OF THE CUSTER HOTEL AND THEATER AND DECLARDING AN EMERGENCY**

Councilman McPeak moved to adopt Ordinance 2016-57 with second from Councilman Drexler; vote of all ayes.

**Ordinance #2016-58**  
**1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading/Emergency**

**AN ORDINANCE AUTHORIZING THE VILLGE ADMINISTRATOR OR THE VILLAGE OF CADIZ TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENTS AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE SAME AND DECLARING AN EMERGENCY**

Councilman Capers moved to suspend the rules and have the 2nd and 3rd readings of Ordinance #2016-58 for the preservation and safety of the citizens of the Village of Cadiz; second from Councilman McPeak; vote all ayes.

**Ordinance #2016-58**  
**2nd, 3rd Reading**

**AN ORDINANCE AUTHORIZING THE VILLGE ADMINISTRATOR OR THE VILLAGE OF CADIZ TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENTS AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE SAME AND DECLARING AN EMERGENCY**

Councilman Drexler moved to adopt Ordinance 2016-58 with second from Councilman McPeak; vote of all ayes.

**Ordinance #2016-59**  
**1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading/Emergency**

**AN ORDINANCE AUTHORIZING CHARLEY BOWMAN OR MAYOR ZITKO TO APPLY FOR, ACCEPT AND ENTER INTO A COOPERATIVE AGREEMENT (PROJECT III) FOR PLANNING AND DESIGN OF THE WASTEWATER COLLECTION SYSTEM PROJECT BETWEEN THE VILLAGE OF CADIZ AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY**

Councilman Drexler moved to suspend the rules and have the 2nd and 3rd readings of Ordinance #2016-59 for the preservation and safety of the citizens of the Village of Cadiz; second from Councilman Crawshaw; vote all ayes.

**Ordinance #2016-59**  
**2nd, 3rd Reading**

**AN ORDINANCE AUTHORIZING CHARLEY BOWMAN OR MAYOR ZITKO TO APPLY FOR, ACCEPT AND ENTER INTO A COOPERATIVE AGREEMENT (PROJECT III) FOR PLANNING AND DESIGN OF THE WASTEWATER COLLECTION SYSTEM PROJECT BETWEEN THE VILLAGE OF CADIZ AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY**

Councilman Sickie moved to adopt Ordinance 2016-59 with second from Councilman Drexler; vote of all ayes.

**Public Comment:** No one appeared for public comment for this evening's meeting.

**Adjournment:** Mayor Zitko announced the following meetings with no attendance issues reported.

CIC  
Next regular Council meeting

November 17, 2016 @ 6:00 PM  
November 17, 2016 @ 7:00 PM

Meeting adjourned.

APPROVED: \_\_\_\_\_  
Kenneth Zitko, Mayor

ATTEST: \_\_\_\_\_  
Amy Ossman, Clerk-Treasurer

DIGITAL COPY OF MEETING ON FILE