

RECORD OF PROCEEDINGS
Minutes of CADIZ VILLAGE COUNCIL Meeting
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The Cadiz Village Council met October 20, 2016 in regular session at 7:00 pm in Council chambers. Attending were Council members: Thomas Crawshaw, Terry Capers, Larry Sickle, Mike McPeak, Dan Ossman, Mayor Ken Zitko, Clerk-Treasurer Amy Ossman and Solicitor Mastros. Councilman Drexler was on vacation. Village Administrator Bowman was absent due to illness.

Mayor Zitko called the October 20, 2016 Council meeting to order, opening with the Pledge of Allegiance to the flag.

APPROVAL OF MINUTES: Mayor Zitko asked for approval of the minutes of the October 6, 2016 Council meeting; so moved by Councilman Sickle, second from Councilman Crawshaw. Vote all ayes.

AGENDA

Mayor Zitko introduced Mike Fredericks from Fredericks Insurance Agency, who came this evening to review the program for the Village insurance, plus to explain the process that the Village administrator and Clerk Treasurer had gone through to get us to this point. He was contacted last March in order for him to take a strong look at the insurance program, and he felt that a very thorough analysis had been done. A committee had been put together to represent the employees, and the outcome of that was to look at several different alternatives for insurance plans. Several different companies were looked into, (Aetna, Medical Mutual, Anthem Blue Cross, Hometown Health Plan), and they were only allowed to offer new products that were in compliance with the Affordable Care Act. When the details were dissected, we found out that the benefits being offered had some significant gaps in their coverages as compared to what the Village currently has. All of these were compared, as to benefits and cost, and keeping in mind that the Village had several abnormally high reimbursements overall, it ended up looking like if the Village were to stay with the current program, it would be a 28% increase. If we were to look at keeping the same carrier but changing some of the benefits, it came out to an 8% decrease. Doing this would cause the reimbursement from the Village to increase substantially. The direction coming from the committee is to stay with the current program, but to implement a Wellness program. This will hopefully provide a vehicle for employees to get/stay healthier. The Wellness program will be centered on a health care professional (nurse) to hold one on one sessions with employees, health-coaching them to make better decisions regarding diet, exercise, etc. In addition, those same professionals would have employees do a health risk analysis, plus have some cooking demonstrations so that healthy meals can be sampled and also have access to recipes. Clerk-Treasurer Ossman added that we did ask other companies for quotes, but we were told that we were “unquotable”, due to the high claims of the year. Mr. Fredericks offered his thanks to the Village, commenting that he enjoyed working with us, and hoped to keep that relationship in the future, and hoped that we could all make the most of getting through this trying time with insurance. Some discussion ensued, and Mayor Zitko thanked him for attending.

Next on the agenda was Mr. Paul Coffland, who came this evening to ask for Council’s support in the upcoming election, as he was running for Commissioner. He told members that his opponent, Mr. Host, made the statement that he did not think all 3 county commissioners should be from Cadiz. Coffland thought this was disappointing, as this showed some bias and prejudice coming from an elected official. He added that he did not look at it as separating towns, but that it was all Harrison County, and we were all in it together. He hoped that people would want the best candidate for the position, no matter who it was, in order to make the County stronger and more appealing. Coffland then thanked Council for their time.

Mayor Zitko then welcomed Ken Mason, who gave an update on the status of the uptown demolition. It was started on the 10th, and they will be working for 6 weeks. He had spoken with all the surrounding businesses, so that everyone would be informed of the process. They (RAZE) are working from the back, and have been working closely with the Family Dollar store, making sure that property was not compromised. A lot of manual labor had been done, in order to ensure the safety of that store, and at this point, there have been no issues. He went on to report that in the CIC meeting held earlier, Grae-Con Construction had been approved to do any and all repairs up to \$28, 000 for any issues that may arise with adjacent property owners. Some questions arose, with ensuing discussion, and Mason felt that they were doing a great job, and that he had been overseeing the job several times during the day.

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At this time, Councilman Capers made a motion to go into Executive session to discuss personnel and property matters; second from Councilman McPeak with vote of all ayes. Mr. Mason was invited into the session. Members returned with no action taken.

COMMITTEE REPORTS:

Administrator:

Mayor Zitko reported that Mr. Bowman was absent and excused from this evening's council due to illness, and there was not an Administrator's report.

Police: Councilman Crawshaw reported that a Police committee meeting was to be held October 25 at 4:30. Chief McCann added that he was endorsing a "Stay Clean" program in conjunction with Harrison Vocation School which was just getting started, and that this involved a reward program for students.

Emergency Services: Councilman Capers announced an upcoming meeting for November 2.

Property: Councilman Ossman reported that he had spoken with someone regarding repairs around the Police department. He also brought up the trailer at the corner of the car wash regarding an estimate, with the Mayor reminding him that the legal aspects needed addressed before anything could be done. Ossman also reported on the demolition of the property on Muskingum Street, and added his comments on how bad the coyotes were all over town. He said that he knew some men that hunted them with crossbows, and Chief McCann added that his department had the authority to take action, and that everyone was aware of and concerned about the problem.

Lights: Councilman Sickle had 3 lights reported to AEP for repair.

Streets: Councilman Sickle reported that permits were being obtained for heavy truck traffic on North Main and Grant Street. He voiced his concern on how we had gotten to this point when we were talking about eliminating trucks on those streets, but were now allowing heavy equipment to travel them. He went on to say that we are not obligated to allow those heavy trucks to travel on these streets, and that our issue should be keeping care of what we've accomplished by way of paving, adding that all of the Village roads are deplorable, and we need to keep going in the right direction by keeping the roads in good condition. Sickle then asked Chief McCann if he had any comments, with the Chief saying that the permits were being issued per ordinance, and that he wasn't sure how much money had been collected from those permits. Sickle then inquired where the money went, with Clerk Ossman telling him it went to the General fund. He (Sickle) asked if it went into a "paving fund", with Ossman replying no, just into the General fund. Sickle then commented that basically the money was then not available for paving? Mayor Zitko questioned if arrests had been made for any persons in violation, with McCann replying that they had stopped several drivers. Councilman Crawshaw asked if these permits were state issued, and McCann answered that yes, the state does issue permits that tell the drivers to go on Route 9, and then go on to North Main. Sickle added that we are not forced to be in a position to let these drivers go on our newly paved streets, and that the little bit of money that we receive will not keep up the road. McCann added that the trucks do as much as they can to stay on state routes, with Sickle adding that it is not our responsibility to make sure these trucks get from point A to point B.

Finance: Clerk-Treasurer Ossman reported of a meeting to be held November 3.

Cemetery: Councilman McPeak reported of a meeting to be held November 2.

Employee Relations: Councilman Capers reported of a meeting held the past week, with the insurance committee and Village employees.

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Youth & Recreation: Councilman Crawshaw gave the floor back over to Mr. Coffland, who gave an update on some of the Park board activities. Board will meet on October 25 at 7:00 PM. There is a vacancy on the board, and also will have 3 spots open from members terms expiring. The roof at the Lodge is basically done, and Mr. Marks has done a great job. He will also be putting gutter on the schoolhouse, and Mr. Porter will have him do a few more things on the shower house as well as the office. He wanted to bring everyone’s attention to the end of the camping season, and that there was concern over theft during the time the season was closed. He was recommending that people make sure to lock things up, and would appreciate if they could have increased patrol by our police department. He was going to speak with Mr. Porter regarding the possibility of additional cameras.

Councilman McPeak added that the Harrison County Cancer Crusaders in conjunction with the Park Board will be hosting a Halloween Dance on October 22 starting at 8:00 with a \$5.00 cover charge. Doors open at 7:00, and Jeremy Thompson will be the DJ.

Old Business: Councilman McPeak wanted to know if anything had been done regarding the old campers that have been sitting at the Park, and that they needed to be removed. Solicitor Mastros said that he had done some research, and there was a process to get it done, however we had to get service on the other party. The letters that he had written had been returned to him. We could now get service by publication, which will be costly but plausible, and he offered to start all of the lawsuits upon council’s approval, and continued to explain the procedure. Councilman McPeak made motion for Mastros to start proceedings, with councilman Crawshaw seconding. There was some further discussion, ending with a final vote of all ayes.

At this point, Councilman McPeak spoke of an issue regarding the parking lot across from DiAngelo’s, directed to Solicitor Mastros. Discussion continued concerning the property lines, and encroachment issues. Councilman Crawshaw added that his firm had done some investigating and also that a survey needed to be completed. Mastros commented that there may be property/title issues as well, with Crawshaw saying that Council needed to authorize for the survey to be done.

Councilman Sickle reiterated the issue of heavy haul permits (discussed earlier under “Streets”). His thoughts were to place permit proceeds into a fund allocated specifically for North Main street repair and upkeep. Clerk Ossman then told him that “you cannot just make a fund”, with Sickle saying he understood that, but that when money is put into the General Fund, that money doesn’t seem to go into paving. If North Main Street is going to be compromised, he thought this would be a good solution. Ossman inquired if there were TIF’s on that street, and Sickle replied that even if there were TIF’s, there would not be enough for paving. Councilman Crawshaw commented that if the permits were being given per an ordinance, then possibly the ordinance could be amended. Chief McCann added that the trucks were coming in off of Route 9, then going to North Main, and also hitting County Road 5, so they are having to obtain permits from the County as well.

New Business: No report

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Claims Ordinance 2016-20

Councilman Crawshaw made the motion amend the Claims Ordinance by adding payment to Bill Marks for completion of the roof at Wallace Lodge, and to approve amended Claims Ordinance 2016-20; second from Councilman Capers. Vote all ayes.

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**Ordinance #2016-44
3rd Reading**

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH MR. CHARLEY BOWMAN AS THE VILLAGE ADMINISTRATOR FOR THE VILLAGE OF CADIZ FOR A CONTRACT TERM OF ONE YEAR.

Councilman Capers moved to adopt Ordinance 2016-44, with Councilman Crawshaw seconding; Councilman Sickle questioned if the position would be advertised by the next meeting, and if the ordinance was “up to” a year. If we got into a situation where the applicants were not favorable, then we would not be up against a timeline; Solicitor Mastros expressed his agreement. Councilman McPeak asked if we could have this all in place by the next meeting, and Clerk Ossman suggested a joint meeting of finance/employee relations to get everything in line. McPeak then asked if we advertise now, and get someone in place before January 1, would that affect the ordinance. Crawshaw added that this would be an open-ended training period. Mayor Zitko added that this will also give the current Village Administrator 30 days to opt out of the contract if he so chooses. Crawshaw reiterated on the fact of having the open-ended training period, and Mayor Zitko added that there would be no open-ended training period if the Administrator decides he wants to opt out. McPeak added that this was understood, but that the position should have been advertised last March. It was decided that after the committees have met and all of the qualifications are ironed out, then council should approve to start the search for a candidate as soon as possible. Mayor Zitko reminded members that Mr. Bowman was also the Zoning administrator. After lengthy discussion, the final vote was of all ayes to approve Ordinance 2016-44.

**Ordinance #2016-48
2nd Reading**

AN ORDINANCE FORMALIZING THE PROCEDURE FOR PUBLIC PARTICIPATION AT CADIZ VILLAGE COUNCIL MEETINGS

**Ordinance #2016-49
2nd Reading**

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH THE CADIZ CIC, THE HARRISON HILLS SCHOOL DISTRICT AND LIGGETT ENTERPRISES, LTD

**Ordinance #2016-51
1st, 2nd, 3rd Reading/Emergency**

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK/TREASURER TO ENTER INTO AN AGREEMENT FOR MEDICAL, DENTAL, VISION AND LIFE INSURANCE AND DECLARING AN EMERGENCY

Councilman Capers moved to suspend the rules and have the 2nd and 3rd readings of Ordinance 2016-51 for the safety, preservation and welfare of the citizens of the Village of Cadiz; second from Councilman McPeak with vote of all ayes.

**Ordinance #2016-51
2nd, 3rd Reading**

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK/TREASURER TO ENTER INTO AN AGREEMENT FOR MEDICAL, DENTAL, VISION AND LIFE INSURANCE AND DECLARING AN EMERGENCY

Councilman Sickle moved to adopt Ordinance 2016-51 with second from Councilman Capers. Councilman Ossman added that the 28% increase was high, but it was affordable and that we were lucky to get it; final vote of all ayes.

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**Ordinance #2016-52
1st, 2nd, 3rd Reading/Emergency**

AN ORDINANCE TO APPROVE THE MASTER AGREEMENT TO PROVIDE SERVICES FOR THE VILLAGE OF CADIZ ELECTRIC AGGREGATION PROGRAM AND DECLARING AN EMERGENCY

Councilman Sickle moved to suspend the rules and have the 2nd and 3rd readings of Ordinance 2016-52 for the safety, preservation and welfare of the citizens of the Village of Cadiz; second from Councilman Crawshaw with vote of all ayes.

**Ordinance #2016-52
2nd, 3rd Reading**

AN ORDINANCE TO APPROVE THE MASTER AGREEMENT TO PROVIDE SERVICES FOR THE VILLAGE OF CADIZ ELECTRIC AGGREGATION PROGRAM AND DECLARING AN EMERGENCY

Councilman Sickle moved to adopt Ordinance 2016-52 with second from Councilman Crawshaw. Vote all ayes.

**Ordinance #2016-53
1st, 2nd, 3rd Reading/Emergency**

AN ORDINANCE ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND AUTHORIZING THE ACCEPTANCE OF THE SAME AND RATIFYING ALL GOVERNMENTAL ACTIONS PURSUANT TO SAID DETERMINATION OF THE BUDGET COMMISSION FOR THE YEAR 2017 AND DECLARING AN EMERGENCY

Councilman Capers moved to suspend the rules and have the 2nd and 3rd readings of Ordinance 2016-53 for the safety, preservation and welfare of the citizens of the Village of Cadiz; second from Councilman McPeak with vote of all ayes.

**Ordinance #2016-53
2nd, 3rd Reading**

AN ORDINANCE ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND AUTHORIZING THE ACCEPTANCE OF THE SAME AND RATIFYING ALL GOVERNMENTAL ACTIONS PURSUANT TO SAID DETERMINATION OF THE BUDGET COMMISSION FOR THE YEAR 2017 AND DECLARING AN EMERGENCY

Councilman Capers moved to adopt Ordinance 2016-53 with second from Councilman Ossman; vote of all ayes.

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**Ordinance #2016-54
1st Reading**

AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH THE HARRISON COUNTY PUBLIC DEFENDER COMMISSION FOR PAYMENT OF THE SAME FOR REPRESENTATION OF INDIGENT CITIZENS WITHIN THE VILLAGE OF CADIZ

**Ordinance #2016-55
1st, 2nd, 3rd Reading/Emergency**

SUPPLEMENTAL APPROPRIATION ORDINANCE FROM THE WATER FUND, AMENDING ORDINANCE 2016-06 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2016, APPROPRIATING FUNDS AND DECLARING AN EMERGENCY

Councilman Crawshaw moved to suspend the rules and have the 2nd and 3rd readings of Ordinance 2016-55 for the safety, preservation and welfare of the citizens of the Village of Cadiz; second from Councilman McPeak with vote of all ayes.

**Ordinance #2016-55
2nd, 3rd Reading**

SUPPLEMENTAL APPROPRIATION ORDINANCE FROM THE WATER FUND, AMENDING ORDINANCE 2016-06 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2016, APPROPRIATING FUNDS AND DECLARING AN EMERGENCY

Councilman McPeak moved to adopt Ordinance 2016-55 with second from Councilman Crawshaw; vote of all ayes.

**Ordinance #2016-56
1st, 2nd, 3rd Reading/Emergency**

SUPPLEMENTAL APPROPRIATION ORDINANCE FROM THE WATER FUND, AMENDING ORDINANCE 2016-06 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2016, APPROPRIATING FUNDS FOR A WATER SYSTEM REPAIR AND DECLARING AN EMERGENCY

Councilman Capers moved to suspend the rules and have the 2nd and 3rd readings of Ordinance 2016-56 for the safety, preservation and welfare of the citizens of the Village of Cadiz; second from Councilman McPeak with vote of all ayes.

**Ordinance #2016-56
2nd, 3rd Reading**

SUPPLEMENTAL APPROPRIATION ORDINANCE FROM THE WATER FUND, AMENDING ORDINANCE 2016-06 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ FOR FISCAL YEAR 2016, APPROPRIATING FUNDS FOR A WATER SYSTEM REPAIR AND DECLARING AN EMERGENCY

Councilman McPeak moved to adopt Ordinance 2016-56 with second from Councilman Crawshaw; vote of all ayes.

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Public Comment: No one appeared for public comment for this evening's meeting.

Adjournment: Mayor Zitko announced the following meetings:

Finance/Employee Relations	November 3, 2016 @ 6:00 PM
Next regular Council meeting	November 3, 2016 @ 7:00 PM
TRICK OR TREAT	OCTOBER 29, 2016 4:00-6:00 PM

Meeting adjourned.

APPROVED: _____
Kenneth Zitko, Mayor

ATTEST: _____
Amy Ossman, Clerk-Treasurer

DIGITAL COPY OF MEETING ON FILE