

**RECORD OF PROCEEDINGS**  
***Minutes of CADIZ VILLAGE COUNCIL Meeting***  
**October 6, 2016    PAGE 1 of 5**

The Cadiz Village Council met October 6, 2016 in regular session at 7:00 pm in Council chambers. Attending were Council members: Thomas Crawshaw, Jim Drexler, Terry Capers, Larry Sickle, Dan Ossman, Mayor Ken Zitko, and Clerk-Treasurer Amy Ossman. Solicitor Mastros and Councilman McPeak were not in attendance due to another commitment. Village Administrator Bowman was absent due to illness.

Mayor Zitko called the October 6, 2016 Council meeting to order, opening with the Pledge of Allegiance to the flag.

**APPROVAL OF MINUTES:** Mayor Zitko asked for approval of the minutes of the September 15, 2016 Council meeting; so moved by Councilman Capers, second from Councilman Drexler. Vote all ayes.

**AGENDA**

Mayor Zitko welcomed Mr. Fred Holmes of Volunteer Energy to the meeting. As the Village is now certified as an electric aggregator, Mr. Holmes brought a contract to council this evening for review with a price of 0.5575 for the coming year of November 2016 – November 2017. He recommended signing for the year only, as prices were likely to increase after that period. This price includes the community reinvestment, and is similar to the gas program. Holmes told members that the contract did not require approval this evening, but should be done at the next meeting, as once it is approved, they (Volunteer Energy) had to send out letters to all qualified residents which would give them 21 days to opt out. Mr. Holmes then asked for any questions, and Mayor Zitko inquired about having an ordinance, which Clerk Ossman replied that there was a sample in packs. Some discussion continued, and Mayor Zitko thanked Mr. Holmes for attending.

Next on the agenda was Bob Allen with E. L. Robinson, who came to council with information on the wastewater project/high priority collection system. Allen informed members that we are still waiting on departmental reviews before we can submit for permit to install. Everything is done up to this point. The Village has had a wetland delineation study completed, as well as an archaeological study, with US Fish and Wildlife clearing the project from their end. Allen sent these studies to US Army Corp of Engineers as well as Ohio EPA, who will submit this to Ohio Historical Preservation office, which will be the last thing to deal with as far as environmental review. Flow meters and flow data should be ready to pull next week, with the information sent to EPA the following week. Allen went on to inform members of completed tasks which would lead up to completion, listing funding sources, planning and design activities as well as the project scope. Discussion continued on rain events, repercussions on the sanitary sewer system, illegal connection bans, smoke testing, I/I studies, etc. Councilman Crawshaw inquired as to which streets would be affected, as there were upcoming projects planned on waterline replacement and paving. He didn't want to have the new lines put in, and then having to spend money replacing pipes or pavement in the event of the studies damaging any of this work. Allen agreed to pull some reports and get a list of involved streets. He then gave a schedule which included anticipated completion by the end of October to mid-November. The project will bid after permits are received and the environmental review clearance is received from Ohio EPA. Mayor Zitko thanked Mr. Allen for coming with all the information and updates.

Mayor Zitko announced a tag day request from Samantha Lauri of Brenda Casey's Dance Center in Wintersville on October 15<sup>th</sup>. Councilman Drexler asked if this was a common practice to allow tag days for an out of town business, with Councilman Sickle voicing his agreement. It was decided that tag days should only be for local businesses/organizations, and Clerk-Treasurer Ossman offered to call Ms. Casey and explain council's decision.

**COMMITTEE REPORTS:**

**Administrator:**

Mr. Bowman was absent this evening due to illness, but Mayor Zitko called members attention to his report that was given to all members. Report as follows:

1. Street Department
2. Cyanotoxin General Plan
3. OEPA Findings and Orders
4. Fire Hydrant flushing
5. Health Insurance

Councilman Sickle made motion to approve the report, with second from Councilman Capers. Vote all ayes.

**Police:** Councilman Crawshaw called members attention to the Chief's report included in packs, which consisted of 122 complaints, 44 citations, 4 accidents, 5 incarcerated arrests, and also the canine report showing 6 indications with 5 assists. The 2007 forfeited Dodge Caravan bids were also announced, with Crawshaw moving to award the bid to Marietta Mobility with the highest bid of \$14,001.00. Motion seconded by Councilman Drexler, with vote of all ayes.

**Emergency Services:** Councilman Capers announced an upcoming meeting for October 19 at 8:30 PM.

**Property:** Councilman Ossman reported that he and Chief had done a "walk-thru" of the city building basement to see the different problems that they were having. He contacted someone to construct a handrail, and also to get someone to give an estimate on repairs. Ossman continued on different properties that needed mowed (820 E. Market St.), and Councilman Sickle added that Councilman McPeak had called him with complaints of rubbish on the property beside the school, plus he also had issues with a property on the corner of Harrison and East Market.

**Lights:** Councilman Sickle had 2 lights reported to AEP for repair.

**Streets:** Councilman Sickle reiterated items on the Administrator's report, with Mayor Zitko commenting that the street crew has had to go to Martins Ferry for asphalt, and also that they had been very busy getting a lot completed. He added that the new employee was working out well also.

**Finance:** Councilman Drexler reported that a finance meeting had been held earlier, and that in Mr. Bowman's absence, it was decided to hold off on any decision regarding purchase order procedure until it could be discussed when he was present. He also commented that the committee was trying to get a handle on finances and understanding where we were financially. Clerk-Treasurer Ossman had provided them with a fund summary, which he found very helpful, and had requested that she provide this to members on a monthly basis.

Clerk Ossman reported that an Employee Relations/Insurance meeting was scheduled for Monday, October 17 at noon. Drexler informed her that he would be out of town that day, but Councilmen Capers and Ossman would be in attendance.

**Cemetery:** Councilman Drexler reported that a meeting was held this past week.

**Employee Relations:** Clerk Ossman reported that Sarah Ghezzi with BWC would be here in November to complete a "walk-thru" of all departments, which would complete the Village requirements for insurance.

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**Youth & Recreation:** Councilman Crawshaw reported that the Sally Buffalo Days festival was a success, and thanked everyone involved for all their hard work to pull this off.

**Old Business:** Mayor Zitko reported that RAZE International had been getting things in place to start the demolition of the hotel building, and that it should begin next week. He also gave kudos to Ken Mason who was instrumental in getting this off the ground. Mr. Mason joined the meeting at this point, and gave a quick update on the project. He said that RAZE would be working from the back alley, and that there were some issues with AEP and Frontier lines connected to the building, but he had been in contact with both companies, and the lines would be rerouted. Plywood was going to be placed on the Family Dollar roof for safety reasons, with that end of the building being taken down brick by brick to ensure any damage. The plan was to bring the area back to sidewalk level, with dirt placed on top with seeding to follow. Mason informed members that he had been visiting surrounding businesses, letting them know what to expect. He had also spoke with Chief McCann, ensuring that any traffic issues would be minimal, and that if there were any permits or notifications to the State, RAZE would take care of them. Mason added that RAZE came with high recommendations, and also that they had successfully completed demolition projects within the Village before; they also came in with the lowest bid of \$190K. He went on to say that this should be a very proud time for the Village, as with the completion of this project; it would bring the possibility of development for the future. Discussion continued on a possible memorial to E. M. Long, who built various buildings in and around the Village, as well as the façade on the bank building, and the possibility of some green space and parking. There was a possible integrity issue with shoring up a wall on the barber shop, with RAZE giving their assurance that they would take care of any problems. Councilman Sickie questioned as to how things would look once the project was completed, wanting to ensure that it would be presentable. He also remarked that he was glad to know that the bank façade was going to be saved. Clerk Ossman offered her thanks to Mr. Mason for all his hard work on the project, which met with a round of applause from members.

**New Business:** No report

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**Claims Ordinance 2016-19**

Councilman Drexler made the motion to approve Claims Ordinance 2016-19; second from Councilman Capers. Vote all ayes with Councilman Crawshaw abstaining.

**Ordinance #2016-44  
2<sup>nd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH MR. CHARLEY BOWMAN AS THE VILLAGE ADMINISTRATOR FOR THE VILLAGE OF CADIZ FOR A CONTRACT TERM OF ONE YEAR.**

**Ordinance #2016-46  
1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading/Emergency**

**AN ORDINANCE AWARDING THE 2016 WATERLINE REPLACEMENT PROJECT TO M. J. EXCAVATING, LTD., AND DECLARING AN EMERGENCY**

Councilman Capers moved to suspend the rules and have the 2<sup>nd</sup> and 3<sup>rd</sup> reading of Ordinance 2016-46 for the safety, preservation and welfare of the citizens of the Village of Cadiz. Second from Councilman Sickie with vote of all ayes.

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**Ordinance #2016-46  
2<sup>nd</sup>, 3<sup>rd</sup> Reading**

**AN ORDINANCE AWARDDING THE 2016 WATERLINE REPLACEMENT  
PROJECT TO M. J. EXCAVATING, LTD., AND DECLARING AN  
EMERGENCY**

Councilman Sickle moved to adopt ordinance 2016-46 with second by Councilman Drexler and vote of all ayes.

**Ordinance #2016-47  
1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading/Emergency**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER  
TO ENTER INTO A FINANCING AGREEMENT WITH KEY GOVERNMENT  
FINANCE FOR THE LEASE OF THE STREET SWEEPER AS PREVIOUSLY  
AUTHORIZED IN ORDINANCE #2016-34 AND DECLARING AN  
EMERGENCY**

Councilman Sickle moved to suspend the rules and have the 2<sup>nd</sup> and 3<sup>rd</sup> reading of Ordinance 2016-47 for the safety, preservation and welfare of the citizens of the Village of Cadiz. Second from Councilman Capers with vote of all ayes.

**Ordinance #2016-47  
2<sup>nd</sup>, 3<sup>rd</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER  
TO ENTER INTO A FINANCING AGREEMENT WITH KEY GOVERNMENT  
FINANCE FOR THE LEASE OF THE STREET SWEEPER AS PREVIOUSLY  
AUTHORIZED IN ORDINANCE #2016-34 AND DECLARING AN  
EMERGENCY**

Councilman Sickle moved to adopt ordinance 2016-47 with second by Councilman Drexler and vote of all ayes.

**Ordinance #2016-48  
1<sup>st</sup> Reading**

**AN ORDINANCE FORMALIZING THE PROCEDURE FOR PUBLIC  
PARTICIPATION AT CADIZ VILLAGE COUNCIL MEETINGS**

**Ordinance #2016-49  
1<sup>ST</sup> Reading**

**AN ORDINANCE AUTHORIZING THE MAYOR AND CLERK-TREASURER  
TO ENTER INTO AN AGREEMENT WITH THE CADIZ CIC, THE HARRISON  
HILLS SCHOOL DISTRICT AND LIGGETT ENTERPRISES, LTD**

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**Ordinance #2016-50  
1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Reading/Emergency**

**SUPPLEMENTAL APPROPRIATION ORDINANCE VARIOUS FUNDS, AMENDING  
ORDINANCE 2016-06 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ  
FOR FISCAL YEAR 2016 FOR VARIOUS FUNDS: WATER OPERATING FUND AND  
STREET PAVING FUND AND DECLARING AN EMERGENCY**

Councilman Drexler moved to suspend the rules and have the 2<sup>nd</sup> and 3<sup>rd</sup> reading of Ordinance 2016-50 for the safety, preservation and welfare of the citizens of the Village of Cadiz; second from Councilman Crawshaw with vote of all ayes.

**Ordinance #2016-50  
2<sup>nd</sup>, 3<sup>rd</sup> Reading**

**SUPPLEMENTAL APPROPRIATION ORDINANCE VARIOUS FUNDS, AMENDING  
ORDINANCE 2016-06 REVISING APPROPRIATIONS FOR THE VILLAGE OF CADIZ  
FOR FISCAL YEAR 2016 FOR VARIOUS FUNDS: WATER OPERATING FUND AND  
STREET PAVING FUND AND DECLARING AN EMERGENCY**

Councilman Drexler moved to adopt ordinance 2016-50 with second by Councilman Crawshaw and vote of all ayes.

**Public Comment:** No one appeared for public comment for this evening's meeting.

**Adjournment:** Mayor Zitko announced the following meetings:

CIC Meeting	October 20, 2016 @ 6:00 PM
Regular Council meeting	October 20, 2016 @ 7:00 PM
Trick or Treat	October 29, 2016 @ 4:00-6:00 PM (Leave your porch light on if you wish to participate)

Meeting adjourned.

APPROVED: \_\_\_\_\_  
Kenneth Zitko, Mayor

ATTEST: \_\_\_\_\_  
Amy Ossman, Clerk-Treasurer