

**RECORD OF PROCEEDINGS**  
***Minutes of CADIZ VILLAGE COUNCIL Meeting***  
**August 17, 2017    PAGE 1 of 3**

The Cadiz Village Council met August 17, 2017 in regular session at 7:00 PM in Council chambers. Attending were Council members: Terry Capers, Thomas Crawshaw, James Drexler, Mike McPeak, Larry Sickle, Mayor Ken Zitko, and Clerk-Treasurer Amy Ossman. Village Administrator Charley Bowman, Councilman Ossman and Solicitor Mastros were out of town.

Mayor Zitko brought the August 17, 2017 Council meeting to order, opening with the Pledge of Allegiance to the flag.

**APPROVAL OF MINUTES:** Mayor Zitko asked for approval of the minutes of the August 3, 2017 council meeting. Councilman Drexler moved to approve the minutes of the August 3, 2017 council meeting, with Councilman Sickle seconding and vote all ayes.

**AGENDA**

Clerk-Treasurer Ossman reported that Mr. Dale Davis had come in to her office with a request to hang a banner at the square for Sally Buffalo Days, being held September 16//17. He also requested permission for a banner for the Christmas Parade on December 2, sponsored by the Cadiz Business Association and Lions Club. Councilman Crawshaw made motion to allow the banners to be hung on the 2 dates requested, with second from Councilman McPeak and vote all ayes.

**COMMITTEE REPORTS**

Mayor Zitko introduced Mr. Bob Allen, who was attending council this evening with an analysis requested by the Village to consider the impact of capital improvements and other extraordinary items up on the budget of the Cadiz water system. Mr. Allen touched on the following points in his summary: (See attached)

1. Number of residential water users not expected to change significantly over the next 5 years
2. Bulk water sales revenue – budget/loss
3. Capital improvements
4. Not funding costs for short-lived assets
5. Suggesting changes in the rate structure (Change minimum charge for up to 2000 gallons)
6. Recommending the Village review revenues/expenses on at least an annual basis

Some discussion ensued regarding the minimum charge for up to 2000 gallons, with Councilman Sickle expressing concern over the low income citizens. Mr. Allen explained that in order to get the needed revenue, the overage fee will have to be raised, and read the user totals from his summary, adding that the bottom line is that the summary could be tweaked however we needed. Sickle went on to say that commercial/industrial customers could possibly have a different rate than residential customers to take the brunt away from the low income/elderly, with Mr. Allen informing him that this was against the law. Discussion continued, with Allen informing members that the cost to produce 1000 gallons of water is \$5.25, and water should never be sold for less than that amount. The Village is now playing catch up to cover all the maintenance costs that had not or could not be done in the past. Councilman Capers called attention to the fact that all of these numbers will be reviewed in the coming months, with nothing being finalized this evening. Councilman Sickle again revisited his point of the hardship it will be on the low income/elderly, with Councilman McPeak adding that all of these rates should have been changed in the 80's. Councilman Crawshaw remarked that it was going to hurt everyone, but that it had to be done. Allen agreed that it was a significant increase, but there really was no answer, and that right now we are taking on additional capital costs plus additional debt. There was some disagreement voiced, at which time Mayor Zitko called to move ahead with Mr. Allen's summary, and Allen went on to explain that there were major misconceptions, and that the utility governing body primary objective is not to keep rates low, but to keep the water supply safe, with limited interruptions and to be prudent managers of that system. Mr. Allen invited members to call or email him with questions, and Mayor Zitko thanked him for attending this evening.

**Administrator:** No administrator report at this meeting.

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**Police:** Councilman Crawshaw reported on a Police Committee meeting held the day before. He informed members that there was a form for officers to sign upon reading/receiving a copy of the new Policy & Procedure handbook. At a previous council meeting, \$6000 was appropriated for the new K-9 vehicle, and Chief McCann has tried to get the lowest price on items needed for the car. He has gone over by \$466.67, and it was decided to take that amount out of the Police operating budget. Councilman Crawshaw then made motion to approve Chief McCann’s request to hire Natasha Dowdle as part-time patrol; second from Councilman Capers. Discussion ensued to create the part-time patrol position as an “as needed” basis, with Councilman Drexler making that an amended motion, and second from Councilman Crawshaw; vote all ayes. Chief McCann then reported that the air conditioner unit in the department was not working, and that he had Roy Smith come look at it. He also had Baker’s Waterproofing give another estimate on additional leakage.

**Emergency Services:** Councilman Capers reported a meeting held the night before, with another meeting scheduled for September 6 at 8:30 PM.

**Property:** No report

**Lights:** Councilman Sickle reported 5 lights to AEP for repair.

**Streets:** Councilman Sickle gave thanks for all the extra work the Street department did in order to get the Village looking nice for the annual Alumni banquet. He also commented on gravel spilling into side streets on E. Market, Lincoln and Spring, and will talk with Administrator Bowman regarding extra sweeping.

**Finance:** No report

**Cemetery:** No report

**Employee Relations:** No report

**Youth & Recreation:** Councilman Crawshaw reported a Park Board meeting to be held on Sunday at 5:30, and that there will be a free concert held that evening as well to benefit the Cancer Crusaders. Crawshaw also reminded members of the upcoming Sally Buffalo Days to be held in September, and that last year council voted to donate \$500.00. He then made motion to repeat that donation, with second from Councilman McPeak and vote all ayes.

**Old Business:** Councilman Crawshaw informed members that the Zambelli Fireworks issue that was pending will be discussed at the upcoming Park Board meeting, and he will report back to council at the September meeting.

**New Business:** No report

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**Claims Ordinance 2017-16**

Councilman Drexler made motion to pay the bills. Councilman Crawshaw made motion to amend Claims Ordinance 2017-16 by adding \$9015.00 for an Income Tax Refund to the claims. Motion seconded by Councilman McPeak; vote of all ayes. The initial motion to approve was seconded by Councilman McPeak, with vote of all ayes; Councilman Crawshaw abstained.

**ORDINANCE #2017-30**  
**1<sup>ST</sup>, 2<sup>ND</sup>, 3<sup>RD</sup> READING/EMERGENCY**

**SUPPLEMENTAL APPROPRIATION AMENDING ORDINANCE 2016-71 AND  
INCREASING THE APPROPRIATIONS IN FUND #2905 NORTH SIDE TIFF FUND  
FOR FISCAL YEAR 2017 AND DECLARING AN EMERGENCY**

Councilman Crawshaw made motion to suspend the rules and have the 2<sup>nd</sup> and 3<sup>rd</sup> reading of ordinance 2017-30 for the preservation and protection of the health, safety and welfare of the citizens of the Village of Cadiz; second from Councilman Capers; vote all ayes.

**ORDINANCE #2017-30**  
**2<sup>ND</sup>, 3<sup>RD</sup> READING**

**SUPPLEMENTAL APPROPRIATION AMENDING ORDINANCE 2016-71 AND  
INCREASING THE APPROPRIATIONS IN FUND #2905 NORTH SIDE TIFF FUND  
FOR FISCAL YEAR 2017 AND DECLARING AN EMERGENCY**

Councilman Sickle made motion to adopt Ordinance 2017-30, with second from Councilman Capers. At this point, Mayor Zitko opened the floor for discussion, to which Councilman Drexler inquired if this money would be coming out of North TIF funds, to which there was approximately \$72,000. He was concerned regarding the final cost of the project, which would be around \$150K, and was questioning the engineering fee of \$28,000, which seemed high. He thought it may be worthwhile to have further discussion with Village Administrator Bowman, and made motion to table this ordinance. Motion seconded by Councilman Sickle; vote all ayes.

**Public Comment:** No one appeared for comment this evening

Mayor Zitko announced the following meetings with no attendance issues:

|                              |                             |
|------------------------------|-----------------------------|
| Admin Search/Finance         | September 7, 2017 @ 6:00 PM |
| Next regular Council meeting | September 7, 2017 @ 7:00 PM |

**APPROVED:** \_\_\_\_\_  
**Kenneth Zitko, Mayor**

**ATTEST:** \_\_\_\_\_  
**Amy Ossman, Clerk-Treasurer**