

RECORD OF PROCEEDINGS
Minutes of CADIZ VILLAGE COUNCIL Meeting
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The Cadiz Village Council met April 5, 2018 in regular session at 7:00 PM in Council chambers. Attending were Council members: Terry Capers, Thomas Crawshaw, Dan Ossman, Mike McPeak, Chace Smith, John Vermillion, Clerk-Treasurer Amy Ossman, Village Administrator Charley Bowman and Mayor Zitko. Solicitor Mastro was absent due to another commitment.

Mayor Zitko brought the April 5, 2018 Council meeting to order, opening with the Pledge of Allegiance to the flag.

APPROVAL OF MINUTES: Mayor Zitko asked for approval of the minutes of the March 15, 2018 council meeting. Councilman McPeak moved to approve the minutes of the March 15, 2018 Council meeting, with Councilman Crawshaw seconding; vote all ayes with Councilman Smith abstaining.

Mayor Zitko then asked for approval of the minutes of the March 28, 2018 Special Council meeting. Councilman Vermillion moved to approve the minutes of the March 28, 2018 Special Council meeting, with second from Councilman Capers and vote all ayes.

AGENDA:

At this point, Mayor Zitko introduced Joel Bender from Whitaker-Myers Insurance to council members. Mr. Bender was attending this evening regarding the renewal of the Village insurance policy. Our premium has basically stayed the same, with a difference of only \$322.00 from this year to last, and an Advantage Plan credit of \$2799.00 was received as well. The Village has been with the company since 1993, and the longevity has paid off with the credit; the credit for next year should be even larger. Bender went on to explain the patterns the Village had been through, along with the loss/risk ratio, and also informing members about cyber crime. The Village now has \$250,000.00 of cyber-attack coverage, with a \$25,000.00 deductible, and he explained some options of how that could be reduced, for instance, an increase of \$233.00/year to reduce it to \$10,000.00, which he recommended. Mr. Bender went on to give scenarios of what could possibly happen during a data breach, with the Police department and/or utility billing being at the highest risk, along with personal data regarding payroll/personnel records. We need to do as much as we can to limit exposure to cyber crime, and he will be working with Mr. Bowman to see what needs to be accomplished to ensure Village safety. Clerk-Treasurer Ossman offered thanks to Mr. Bender for always being available when needed, and Mayor Zitko thanked him for attending.

A request was read from Harrison County Cancer Crusaders to hang a banner at the square beginning July 20 for 2 weeks. Councilman Crawshaw motioned to approve the request, with second from Councilman Ossman; vote all ayes with Councilman McPeak abstaining.

A request was read from Cadiz High School Alumni to hang a banner at the square during the week of August 4. Councilman Crawshaw motioned to approve the request, with second from Councilman McPeak; vote all ayes.

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A request was read from Amanda's Dance Academy Competition Team Parent's Club to hold a Tag Day on April 21 from 9:00 AM to noon. Councilman Crawshaw motioned to approve the request, with second from Councilman Capers; vote all ayes.

COMMITTEE REPORTS

Administrator's Report: Administrator Bowman took the floor with the following report:

1. Microcystins (HAB) readings
2. HCH Ladies Auxiliary Fashion Show/ requesting rental rate be waived
3. 505 Grant Street/asbestos removal \$35,880 + \$8500 to demolish
4. Clark Gable Museum elevator/possible donation
5. Street Department appointments
 - a. Tim Hennis to Street Supt., Step 3
 - b. Larry Ludwig to Equipment Operator, Step 5
6. Lake Liming

Councilman Crawshaw moved to approve the position for Tim Hennis with second from Councilman Capers; vote all ayes.

Councilman Crawshaw moved to approve the position for Larry Ludwig with second from Councilman McPeak; vote all ayes.

(Discussion ensued on Lodge rental rates)

Councilman Vermillion moved to approve Administrator's report with second from Councilman Capers and vote all ayes.

Councilman Crawshaw motioned to go into Executive session to discuss personnel with second from Councilman McPeak; vote all ayes. Members returned with no action taken.

Police: Councilman Crawshaw gave the Police report as included in packets with 97 complaints, 28 citations, 5 accidents, 9 incarcerated arrests and 4 lights reported to AEP. The K-9 report was included as well, with Officer Byers performing 16 hours of training, plus 6 "free air" sniffs, 1 track, 1 bite, 1 apprehension with narcotics, and 1 call-out. A Police committee meeting was scheduled for Tuesday, April 10 at 6:00 PM.

Emergency Services: Councilman Capers reported a meeting held, with a "Night at the Races" scheduled for May 19 at 7:00 PM at the EMS building; next meeting on April 18.

Property: Councilman Ossman inquired about a trailer on Maplewood; Bowman said he sent a letter advising that if it was not cleaned up in a timely manner it would go straight to court. 2 houses on Warren Street were also discussed, as was the Westfall property across from the hospital (cars).

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Lights: Discussion on uptown lights needing repair.

Streets: Councilman Vermillion reported a committee meeting had been held March 22 with discussion on banners for the light poles, also signs for a Street sweeping schedule. The uptown parking lot was discussed as well, with recommendations for a handicap parking space + 3 spaces allowing 15 minute parking, and parking permits from 1:00 AM to 10:00 AM for overnight parking to be purchased through the Village to enable parking overnight in that lot. This could possibly be changed to 8:00 AM to allow for opening of businesses, with a cost of \$30/month. Vermillion said he had hopes of Jones Landscaping starting work in the lot this month.

Councilman Ossman requested some gravel work be added to the top and bottom of Maplewood Drive, with Vermillion adding that with the bad weather we've been having, the rain just washes everything out, and to remember that pavement is coming.

Councilman McPeak made a motion to add 2 - 15 minute parking spots in the Village lot for patrons utilizing the municipal building and/or courthouse. After discussion, motion seconded by Councilman Vermillion; vote all ayes with Councilman Smith abstaining.

Finance: Councilman Capers reported a meeting scheduled for May 3 at 6:00 PM.

Cemetery: Councilman McPeak reported a meeting held April 4 with recommendation and approval to hire Kacey Runevich for seasonal help from April thru September.

Employee Relations: No report

Youth & Recreation: Councilman Crawshaw reported the Easter Egg Hunt and Night at the Races both turned out well. Councilman Smith inquired about scrap beside the Park garage, finding that it was scrap from clean-up of an abandoned lot.

Old Business: Councilman Vermillion inquired about the Dog Park, with Bowman replying that the location was going to be moved in all probability.

New Business: No report

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Claims Ordinance 2018-07

Councilman McPeak made motion to "pay the bills" with second from councilman Crawshaw and vote all ayes.

Ordinance 2018-12

3rd Reading

**AN ORDINANCE AUTHORIZING AND DIRECTING THE VILLAGE
ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH VITALS
AWARE SERVICES**

Councilman Capers moved to adopt Ordinance 2018-12 with second from Councilman McPeak; vote all ayes.

Ordinance 2018-13

3rd Reading

**AN ORDINANCE TO CREATE THE POSITION OF PARK CLERK FOR
THE VILLAGE OF CADIZ**

Councilman Crawshaw motions to adopt Ordinance 2018-13 with second from Councilman McPeak; vote all ayes.

Ordinance 2018-18

1st Reading

**AN ORDINANCE MOVING ALL VILLAGE EMPLOYEES UP ONE STEP
IN THE SALARY CHART AND GRANTING ALL STEP FIVE
EMPLOYEES A COLA ADJUSTMENT**

Ordinance 2018-19

1st Reading

**AN ORDINANCE PROVIDING FOR THE RENEWAL OF THE OHIO
GOVERNMENT RISK MANAGEMENT PLAN INSURANCE WITH THE
WHITAKER-MYERS INSURANCE FOR 2018 THROUGH 2019**

Resolution 2018-01

3rd Reading

**A RESOLUTION TO SUPPORT AND PARTICIPATE IN THE TAPPAN
LAKE NUTRIENT REDUCTION INITIATIVE**

Councilman Capers motioned to adopt Resolution 2018-01 with second from Councilman McPeak; vote all ayes.

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**Resolution 2018-02
3rd Reading**

**A RESOLUTION SUPPORTING THE FINDINGS OF THE
ENVIRONMENTAL REPORT SUBMITTED BY E.L. ROBINSON
ENGINEERING FOR THE SOUTH AND CENTER WASTEWATER
COLLECTION SYSTEM IMPROVEMENTS AND DEDICATED STORM
SEWERS**

Councilman Crawshaw motioned to adopt Resolution 2018-02 with second from Councilman Ossman; vote all ayes.

Public Comment: No one appeared for public comment this evening

Next meetings:

CIC	April 19, 2018 @ 6:00 PM
Council	April 19, 2018 @ 7:00 PM
Special Meeting	April 10, 2018 @ 5:15 PM

(No attendance issues noted)

Meeting adjourned

APPROVED: _____
Kenneth Zitko, Mayor

ATTEST: _____
Amy Ossman, Clerk-Treasurer

DIGITAL COPY OF MEETING ON FILE