

**RECORD OF PROCEEDINGS**  
***Minutes of CADIZ VILLAGE COUNCIL Meeting***  
**February 1, 2018    PAGE 1 of 5**

The Cadiz Village Council met February 1, 2018 in regular session at 7:00 PM in Council chambers. Attending were Council members: Terry Capers, Mike McPeak, Thomas Crawshaw, Dan Ossman, Chace Smith, Mayor Ken Zitko, Clerk-Treasurer Amy Ossman, Village Administrator Charley Bowman, and Solicitor Costa Mastros. Councilman Vermillion was absent due to a prior commitment.

Mayor Zitko brought the February 1, 2018 Council meeting to order, opening with the Pledge of Allegiance to the flag.

**APPROVAL OF MINUTES:** Mayor Zitko asked for approval of the minutes of the January 18, 2018 council meeting. Councilman McPeak moved to approve the minutes of the January 18, 2018 Council meeting, with Councilman Capers seconding; vote all ayes with Councilman Crawshaw abstaining.

**AGENDA:** Mayor Zitko welcomed Nan Mattern to this evening's meeting, representing the Clark Gable Foundation. Mrs. Mattern was attending to announce the upcoming celebration of Clark Gable's 117<sup>th</sup> birthday, to be held on January 20 from 11AM-3PM at the museum. There are prints by Dave Barnhouse available for sale at \$125.00, and can be autographed by Mr. Barnhouse. The museum will receive \$25.00 out of each sale. Mattern went on to give some background on the museum, adding that Clark Gable was born in the upstairs of the museum, and the lower level was the gift shop. Gable only resided there for a few months, but we do get to claim his birthplace. She went on to say that there have been 45,000 people through the museum since its opening in April 1999, representing 47 states and 25 countries, and that they had surely visited our Village, and patronized our merchants. Mrs. Mattern then added that she would appreciate Village support, and that cake and coffee will be offered at the celebration. Councilman Crawshaw remarked that he was on the Regional Planning Commission along with Mayor Zitko, and that he knew that the Gable Foundation was in need of an elevator, wondering if they had yet reached their goal. Mattern replied that there was a great need for the elevator, as they had had visitors using the steps while on crutches or using walkers. She then thanked the council for the opportunity to speak this evening, and Mayor Zitko gave praise to Mr. Barnhouse, as he had purchased one of his prints, adding that the price of \$125 was a good one. Mattern added that if anyone wanted to purchase the original painting, it was available for \$10,000!

Next on the agenda was a request from the Cadiz Lions club to hang a banner at the square for the 2<sup>nd</sup> Annual Easter Egg Hunt set for Saturday, March 24. Councilman Crawshaw made motion to approve the request, with second from Councilman McPeak and vote all ayes. Mayor Zitko added that last year's event was a huge success, and that hopefully it will be as well received this year.

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**COMMITTEE REPORTS:**

Village Administrator Charley Bowman then took the floor with his Administrator's report as follows:

1. Microcystins (HAB) Readings
2. Property Maintenance Update
3. Permanent Appointments to Full-Time after 6 month probation period
  - a. Keith Grewell, Water Supt. (motion by Crawshaw to approve, second from Capers; vote all ayes)
  - b. Ray Bouchon, Meter Reader (motion by Crawshaw to approve, second from Capers; vote all ayes)
  - c. Terry Aughinbaugh, Crew Foreman (motion by Crawshaw to approve; second from Capers; vote all ayes)
  - d. William Cogar, Laborer (motion by Crawshaw to approve; second from Capers; vote all ayes)
4. Water Emergency Plans (meetings?)
5. Tappan Lake Nutrient Reduction Initiative
6. Sparrow Reservoir Work Session (March 15, 5:00 PM)
7. Water Lines Part 1 + 2 (Need Council approval)
  - a. Councilman McPeak made motion to approve the cost for the extension to Mattern Tire, and Spring Street loop to have an ordinance for next meeting to appropriate funds from Water and General Funds; second from Councilman Ossman; vote all ayes
8. Safety Committee (to meet Friday, February 23, 2018)
9. Employee Wellness Program (to begin February 22, 2018)

Councilman Crawshaw made motion to approve the Administrator's report with second from Councilman McPeak; vote all ayes.

**Police:** Councilman Crawshaw called members attention to Chief McCann's January Police report showing 102 complaints, 18 citations issued, 12 accident reports, 7 incarcerated arrests and 6 lights reported to AEP. The K-9 report was also provided by dog handler CJ Byers, with 16 hours of training, 2 "free air sniffs", -0- bites, 2 narcotics apprehensions, -0- school sniffs, and 1 call out.

Councilman Capers informed members that during the Finance meeting held earlier, a recommendation was made to hire a second full-time officer to fill all the shifts, doing away with Part-time officers, forming an auxiliary staff, and alleviating overtime hours. Councilman Capers made motion to do so, with second from Councilman Crawshaw and vote of all ayes.

**Emergency:** Councilman Capers reported the next meeting will be held February 7 at 7:30PM

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**Property:** Councilman Ossman reported on a Property meeting held earlier being very informative, with Mr. Bowman and Solicitor Mastros doing a great job and making progress. Ossman also wanted to start a “Community Pride Award” this July to get people motivated. Nominations can be given at any time. Councilman McPeak then inquired as to the Village ordinance requiring homeowners to complete a sewer lateral inspection permit fee but there is no time limit in the ordinance, and made motion to have the ordinance amended to have a time period of 3 years. This motion seconded by Councilman Crawshaw; vote all ayes.

**Lights:** 6 (Combined with Police report)

**Streets:** No report as Councilman Vermillion was absent; Street committee meeting that was to be held earlier was cancelled and will reschedule.

**Finance:** Councilman Capers reported a meeting was held earlier.

**Cemetery:** Councilman McPeak reported a meeting to be held February 7 at 11:00 AM

**Employee Relations:** Councilman Smith reported that a meeting will be held February 22 at noon in conjunction with the Wellness Program.

**Youth & Recreation:** Councilman Crawshaw reported a Park board meeting had been held earlier; Night at the Races to be held March 24. Also a presentation on the proposed “Dog Park” is forthcoming on February 27 at 6:00 PM in Council chambers. Councilman McPeak inquired as to the Playground grant; Administrator Bowman replied that it should be in effect by next year if passed. McPeak then asked when the electric upgrade would be finished, with Park superintendent Porter answering that it should be completed by the start of camping season.

**Old Business:** No report

**New Business:** Councilman Crawshaw commented on the water/sewer work force having problems finding valves in the event of a water break. He thought it would be beneficial to start a GIS program, to aid in locating valves. Administrator Bowman replied that we did indeed have one initiated by RCAP. Crawshaw also remarked that the new parking lot (E. Market St.) needs watched more carefully, as he has noticed a lot of beer cans lying around.

Councilman McPeak added that the Murray property beside the old car wash needed cleaned up as there were junk cars there. Chief McCann replied that the renter in question had been notified to no avail.

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**Claims Ordinance 2018-03**

Councilman McPeak made motion to approve Claims Ordinance #2018-03 with second from Councilman Crawshaw; vote all ayes.

**Ordinance 2018-05  
1<sup>st</sup> Reading**

**SUPPLEMENTAL APPROPRIATION ORDINANCE, AMENDING  
ORDINANCE 2017-69 REVISING APPROPRIATIONS FOR THE  
VILLAGE OF CADIZ FOR FISCAL YEAR 2018 AND AWARD OF  
CONTRACT TO RK LANDSCAPE DESIGNS AND CONTRUCTION,  
LLC**

**Ordinance 2018-06  
1<sup>st</sup> Reading**

**AN ORDINANCE ESTABLISHING AN AUXILIARY POLICE UNIT  
WITHIN THE VILLAGE OF CADIZ POLICE DEPARTMENT PURSUANT  
TO R.C. 737.161**

**Public Comment:** Mayor Zitko welcomed Allison Anderson, who came this evening only to introduce herself and to announce her candidacy for Harrison County Auditor. Her background includes being married to Cary Anderson, and lives with their son in Moorefield Township. She graduated from Harrison Central, has a Bachelor's degree in Accounting plus a Masters Degree in Business, also completing an internship in the Auditor's office while in college, and now works for MarkWest as a financial analyst. Allison ended by thanking council for their time.

Mayor Zitko announced the following meetings:

|                      |                             |
|----------------------|-----------------------------|
| CIC                  | February 15, 2018 @ 6:00 PM |
| Next Regular Council | February 12, 2018 @ 7:00 PM |

(Solicitor Mastros and Mayor Zitko will be out of town for the next regular council meeting; Councilman Crawshaw will preside.)

Meeting adjourned.

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**APPROVED:** \_\_\_\_\_  
**Kenneth Zitko, Mayor**

**ATTEST:** \_\_\_\_\_  
**Amy Ossman, Clerk-Treasurer**

**DIGITAL COPY OF MEETING ON FILE**